



## **EXECUTIVE COMMITTEE MEETING**

Thursday, March 14, 2024

9:00 am – 10:00 am

Hybrid meeting

### **On Site:**

Rancho Mirage Library and Observatory  
71-100 Highway 111, Rancho Mirage, CA 92270

### **Alternate Meeting Locations:**

Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543  
San Bernardino County Library Administration, 268 W. Hospitality Lane, 3<sup>rd</sup> Floor,  
San Bernardino, CA 92415

## **Minutes**

### **Attendance**

Christmas, Erin – Riverside Public  
Espinosa, Aaron – Rancho Mirage  
Kays, Jeannie – Palm Springs  
Orosco, Melanie – San Bernardino County

### **Other**

Beck, Andy – SCLC  
Graver, Lori – SCLC  
Powers, Christine – SCLC  
Walker, Wayne - SCLC

### **Absent**

Caines, Kathye - Hemet

1. Call to Order and Roll Call Erin Christmas  
Meeting called to order at 9:02 am.
2. Public Comment Erin Christmas  
*Opportunity for any guest or member of the public to address the committee on any item of Executive Committee business.*  
None.
3. Consent Calendar Erin Christmas  
*All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.*

- a. Draft Minutes from the December 14, 2023, Executive Committee meeting MSP (Kays/Espinosa) to pass the Consent Calendar, without changes.  
4 yes, 0 no, 0 abstain
4. Adoption of the Agenda Erin Christmas  
Chair adopted the Agenda, as present, without objections.
5. Budget Status Report for FY 2023/24 Andy Beck  
The Budget Status Report for Fiscal Year 2023/24 is reconciled through January 2024. Financial highlights for revenues include the receipt of membership dues of 67%. The budget for other program expenses totals \$34,260, which can be used as recommended by the Administrative Council.
6. Courier Services for Inland Library System Christine Powers  
MSP (Espinosa/Kays) to recommend to the Administrative Council to eliminate courier service, not to accept the RFP response from Discount Courier Service LLC, to add \$5,000 as a line item to the budget for FY2024/25, and to continue with current practice of reimbursements by systems.  
4 yes, 0 no, 0 abstain
7. Membership Dues FY 2024/25 Andy Beck  
MSP (Espinosa/Orosco) to recommend to the Administrative Council the approval of membership and Califa dues schedule for fiscal year 2024/25, with the elimination of Palo Verde from membership.  
4 yes, 0 no, 0 abstain
8. Consideration of Travel Reimbursements Christine Powers/Andy Beck  
MSP (Kays/Espinosa) to recommend to the Administrative Council the approval of travel reimbursement to SCLC for expenses incurred for conferences where the Executive Director represents all five Systems, calculated pro-rata based on the CLSA appropriation for administration.  
4 yes, 0 no, 0 abstain
9. Nominating Committee for FY 2024/25 Officers Erin Christmas  
The Executive Committee deferred to the Administrative Council the discussion of the Nominating Committee.
10. Other Erin Christmas  
None.
11. Adjournment Erin Christmas  
MSP (Espinosa/Kays) to adjourn the meeting at 9:32 am.