



## **ADMINISTRATIVE COUNCIL MEETING**

Thursday, March 14, 2024

10:00 am – 12:00 PM

Hybrid meeting

### **On Site:**

Rancho Mirage Library and Observatory  
71-100 Highway 111, Rancho Mirage, CA 92270

### **Via Zoom:**

Join Zoom Meeting

<https://us02web.zoom.us/j/85005175771?pwd=R25tK0NkVUVFZTkyR2d6OTVNS0xrQT09>

Meeting ID: 850 0517 5771

Passcode: 973903

### **Alternate Meeting Locations:**

Banning Library District, 21 W. Nicolet St., Banning, CA 92220

Corona Library, 650 S. Main St., Corona, CA 92882

Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543

Inyo County Library, 168 N. Edwards St., Independence, CA 93526

Murrieta Public Library, 8 Town Square, Murrieta, CA 92562

Palo Verde Valley Library District, 125 W. Chanslorway, Blythe, CA 92225

Paul A. Biane Library, 12505 Cultural Center Dr., Rancho Cucamonga, CA 91739

City of San Bernardino Public Library Feldheim Central Library, 555 W. Sixth St.,  
San Bernardino, CA 92410

San Bernardino County Library Administration, 268 W. Hospitality Lane, 3<sup>rd</sup> Floor,  
San Bernardino, CA 92415

Upland Public Library, 450 N. Euclid Ave., Upland, CA 91786

### **Agenda**

All items may be considered for action.

1. Call to Order and Roll Call Erin Christmas
  - a. Welcome/Introductions
2. Public Comment Erin Christmas

*Opportunity for any guest or member of the public to address the Council on any item of Administrative Council business.*

- |  |  |
|--|--|
| <p>3. Consent Calendar</p> <p><i>All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.</i></p> <p>a. Draft Minutes from the December 14, 2023, Administrative Council meeting</p> | <p>Erin Christmas</p>                  |
| <p>4. Adoption of the Agenda</p>   | <p>Erin Christmas</p>                  |
| <p>5. Budget Status Report for FY 2023/24<br/>(DISCUSSION)</p>   | <p>Andy Beck</p>                       |
| <p>6. Courier Services for Inland Library System<br/>(ACTION)</p>  | <p>Christine Powers</p>                |
| <p>7. CLSA FY 2024/25 Planning<br/>(DISCUSSION)</p>  | <p>Christine Powers</p>                |
| <p>8. Membership Dues FY 2024/25<br/>(ACTION)</p>  | <p>Andy Beck</p>                       |
| <p>9. Consideration of Travel Reimbursements<br/>(ACTION)</p>  | <p>Christine Powers/<br/>Andy Beck</p> |
| <p>10. System Webpage Update<br/>(DISCUSSION)</p>  | <p>Christine Powers</p>                |
| <p>11. Nominating Committee for FY 2024/25 Officers<br/>(ACTION)</p>   | <p>Erin Christmas</p>                  |
| <p>12. Interest Group Update<br/>(DISCUSSION)</p>  | <p>Shawn Thrasher</p>                  |
| <p>13. Consideration of Date Change for May Meeting<br/>(ACTION)</p>   | <p>Christine Powers</p>                |
| <p>14. Current Status of SB 321<br/>(DISCUSSION)</p>   | <p>Christine Powers</p>                |
| <p>15. State Library Liaison Report</p>  | <p>Meg dePriest</p>                    |
| <p>16. Administrative Council Chair Report</p>   | <p>Erin Christmas</p>                  |
| <p>17. Other</p>   | <p>Erin Christmas</p>                  |



18. Member Library Updates

Erin Christmas

19. Adjournment

Erin Christmas



ACTION ITEMS

Meeting: \_\_\_ Inland Administrative Council Meeting \_\_\_\_\_

Date: \_\_\_\_\_ March 14, 2024 \_\_\_\_\_

Library: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain

Agenda Item: \_\_\_\_\_

\_\_\_\_ Aye                      \_\_\_\_ Motion

\_\_\_\_ Nay                      \_\_\_\_ Second

\_\_\_\_ Abstain



AC Agenda Item 03a

**ADMINISTRATIVE COUNCIL MEETING**

Thursday, December 14, 2023

10:00 am – 12:00 PM

Hybrid meeting

**On Site:**

Riverside Main Library Community Room

3900 Mission Inn, Riverside, CA 92501

**Alternate Meeting Locations:**

Corona Library, 650 S. Main St., Corona, CA 92882

Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543

Inyo County Library, 168 N. Edwards St., Independence, CA 93526

Murrieta Public Library, 8 Town Square, Murrieta, CA 92562

Palm Springs Public Library, 300 S. Sunrise Way, Palm Springs, CA 92262

Palo Verde Valley Library District, 125 W. Chanslorway, Blythe, CA 92225

Paul A. Biane Library, 12505 Cultural Center Dr., Rancho Cucamonga, CA 91739

Upland Public Library, 450 N. Euclid Ave., Upland, CA 91786

**Minutes draft**

**Attendance**

Caines, Kathye – Hemet  
Castro, Arnold - Victorville  
Christmas, Erin – Riverside Public  
Dickinson, Luren – Beaumont  
Kays, Jeannie – Palm Springs  
Racelis, Melvon – Murrieta  
Sunio, Maria – Moreno Valley  
Tuckerman, Adam – Upland  
Tyler, Joan – Riverside County  
Whittington, Daniell – Corona  
Williams, Kime – Palo Verde Valley  
Villalobos, Nikki – San Bernardino Public

**Other**

Beck, Andy – SCLC  
DePriest, Meg – CSL  
Espinosa, Aaron – Rancho Mirage (guest)  
Graver, Lori – SCLC  
Powers, Christine – SCLC  
Shaffer, Gary – Palm Desert Library  
Walker, Wayne – SCLC

**Absent**

Garcia, Wess – Rancho Cucamonga  
Lee, Kevin – Banning  
Masters, Nancy – Inyo  
Orosco, Melanie – San Bernardino County  
Pedroza, Edward – Colton  
Thrasher, Shawn – Ontario

1. Call to Order and Roll Call Erin Christmas
  - a. Welcome/Introductions  
Meeting called to order at 10:02 AM.
2. Public Comment Erin Christmas  
*Opportunity for any guest or member of the public to address the council on any item of Administrative Council business.*  
None.
3. Consent Calendar Erin Christmas  
*All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.*
  - a. Draft Minutes from the September 14, 2023, Administrative Council meeting MSP (Racelis/Kays) to pass with Consent Calendar, without changes.  
11 yes, 0 no, 0 abstain
4. Adoption of the Agenda Erin Christmas  
Chair removed item 9, Interest Group Discussion, as Thrasher was not present. Chair adopted amended Agenda, without objection.
5. Budget Status Report for FY 2023/24 Andy Beck  
The Budget Status Report for FY 2023/24 reflects reconciled bank statement through October 31, 2023. Financial highlights for revenues include the receipt of membership dues of 41%.
6. Banking Status and Reconsideration of Financial Authority Christine Powers/  
Andy Beck  
MSP (Dickinson/Racelis) to discontinue Council Members as authorized signers on Inland's bank account, and authorized signers on the account will remain with the SCLC Executive Director and Project Manager, adding the Deputy Director as backup.  
11 yes, 0 no, 0 abstain
7. CLSA FY 2023/24 Plan of Service Update Christine Powers  
On October 19, 2023, the CLSB approved Inland's Plan of Service, as submitted. Staff received and filed the required paperwork to claim Inland's CLSA funds and anticipates these funds will be received and distributed by the end of the calendar year.
8. Inland Library System Webpage Update Christine Powers  
Earlier this year, members of the Inland Library System voted to allow staff to create and manage Inland's webpage as a subpage of the SCLC's website. Staff will take care of updating this site regularly to post agendas in compliance with the Brown Act and make any updates regarding member library contact information, as needed. SCLC contracted with Streamline, and will migrate the existing website onto a new platform, scheduled to go live in early 2024.

10. Consideration of New System Member: Palm Desert Public Library  
 Christine Powers  
 MSP (Dickinson/Racelis) to confirm the action of the Executive Committee, and approve Inland membership of Palm Desert Public Library, beginning July 1, 2024, and pending approval of the CLSB.  
 12 yes, 0 no, 0 abstain
11. Inland Library System Delivery Services  
 Christine Powers  
 As part of its cooperative activities, the Inland Library System maintains delivery services amongst its members. For the past several years, Kergyl Books has served as Inland's courier. Kergyl Books ceased operations on November 17, 2023.  
 MSP (Sunio/Caines) to:
1. issue an RFP to gauge cost of new delivery service, with separate quotes listing Victorville, Inyo as optional delivery locations, and
  2. for library and SCLC staff track internal delivery costs, during the interim
- 11 yes, 0 no, 1 abstain
12. State Library Liaison Report  
 Meg dePriest  
 Applications for LSTA grants for FY2024/25 will be open from January 10-March 6, 2024, with an information session on January 17, 2024 (<https://www.library.ca.gov/grants/>). To prepare a grant application, please familiarize yourself with the California State Library LSTA Five-Year Investment Plan (<https://www.library.ca.gov/wp-content/uploads/2022/10/CA-Five-Year-Investment-Plan-graphic.pdf>). CSL is working on a monthly newsletter to compress communications. Council requested that CSL report back to Inland on plans to support public library and school collaborations, following the passage of SB321.
13. Administrative Council Chair Report  
 Erin Christmas  
 None.
14. Other  
 Erin Christmas  
 None.
15. Member Library Updates  
 Erin Christmas  
*Beaumont* – Received \$1M in ARPA funds, via Riverside County to be used towards facility renovations.  
*Corona* – Plan to remodel the Heritage Room in January 2024  
*Hemet* – An elevator has been condemned and is being fixed; approved for a Building Forward grant to implement solar and a backup generator so that site can function as a colling station during hot weather; in March, will host event Get Your Comics On; issued an RFP for a firewall, to be funded with ARPA through the city; will hire a new literacy coordinator at the beginning of 2024; began circulating passes for the Western Science Center.  
*Moreno Valley* – Opened a new technology center and makerspace at the Moreno Valley mall location, and a fourth satellite location may open soon.

*Murrieta* – Will be hiring to staff a new Youth Services position, and currently expanding children’s programming

*Palm Springs* – Drag story hour resumed in October 2023. The event Palm Springs Speaks will host Temple Grandin, Fran Drescher on upcoming dates

(<https://palmspringsspeaks.org>). A renovation project is in the design phase, and hoping to pass a bond measure to cover the gaps in grant funding.

*Riverside County* – Added backpacks to collection, via the LSTA Backpack program; hired an Assistant Chief; closed Indio location for construction, with a temporary location open.

*San Bernardino Public* – received a grant to renovate the main branch

*Upland* - Refurbishing the elevator with funding from a Building Forward grant

*Victorville* – Construction designs are done and out for bid and hoping to break ground in early 2024.

16. Adjournment

Erin Christmas

MSP (Sunio/Dickinson) to adjourn meeting at 11:06 AM.





AC Agenda Item 05

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Andy Beck, Controller, Inland/SCLC

SUBJECT: **Budget Status Report for FY 2023/24 (DISCUSSION)**

BACKGROUND: A complete Budget Status Report for Fiscal Year 2023/24 is attached for review. The bank account is reconciled through January 2024.

Financial highlights for revenues include the receipt of membership dues of 67%.

The budget for other program expenses totals \$34,260, which can be used as recommended by the Administrative Council.

FISCAL IMPACT: None

RECCOMENDATION: Informational

EXHIBITS:

- a. Budget Status Report FY 2023/24

Inland Library System  
Budget Status Report  
January 31, 2024

	<u>FY23/24 Budget</u>	<u>Prior Year Actuals</u>	<u>FY23/24 Actuals</u>	<u>Balance</u>	<u>% Unrealized</u>	<u>% Realized</u>	<u>Notes</u>
<b>REVENUE</b>							
CLSA Communications & Delivery	\$ 299,065	\$ 305,461	\$ 69,004	\$ 230,061	77%	23%	Received in Feb 2024
CLSA System Administration	74,767	74,937	43,614	31,153	42%	58%	Received in Feb 2024
Membership Dues	50,188	50,282	50,188	-	0%	100%	67% collected
<b>Total revenues</b>	<b>\$ 424,020</b>	<b>\$ 430,680</b>	<b>\$ 162,806</b>	<b>\$ 261,214</b>	<b>62%</b>	<b>38%</b>	
<b>EXPENDITURES</b>							
<b>Communications &amp; delivery</b>							
Delivery	\$ 27,000	\$ 26,906	\$ 11,362	\$ 15,638	58%	42%	Kergyl
E-resources	52,473	\$ 52,473	52,473	-	0%	100%	Bibliotheca
E-resources - member distribution	204,693	208,424	-	204,693	100%	0%	
Audit Fees	-	9,700	-	-			Biennial audit
Office supplies	3,169	-	1,866	1,303	41%	59%	Reimburse expenses
Telecommunications	11,730	7,958	3,303	8,427	72%	28%	Reimburse expenses/Member internet
<b>Total communication &amp; delivery</b>	<b>299,065</b>	<b>305,461</b>	<b>69,004</b>	<b>230,061</b>	<b>77%</b>	<b>23%</b>	
<b>Other programs</b>	<b>34,260</b>	<b>-</b>	<b>-</b>	<b>34,260</b>	<b>100%</b>	<b>0%</b>	TBD
<b>Administration</b>							
Administration expense	74,767	87,984	45,500	29,267	39%	61%	SCLC / SBC
Memberships	5,740	-	5,740	-	0%	100%	Califa
Meetings/conferences/travel	488	247	-	488	100%	0%	
Professional fees	-	1,603	-	-			
<b>Total administration</b>	<b>80,995</b>	<b>89,834</b>	<b>51,240</b>	<b>29,755</b>	<b>37%</b>	<b>63%</b>	
<b>Total expenditures</b>	<b>\$ 414,320</b>	<b>\$ 395,295</b>	<b>\$ 120,244</b>	<b>\$ 294,076</b>	<b>71%</b>	<b>29%</b>	
<b>SURPLUS (DEFICIT)</b>	<b>\$ 9,700</b>	<b>\$ 35,385</b>	<b>\$ 42,562</b>	<b>\$ (32,862)</b>	<b>-339%</b>	<b>439%</b>	

**ACCOUNT BALANCES**

**U.S. Bank**                    \$ 574,956

**CLSA FUNDS**

**FY2023/24 CLSA Communications & Delivery - Projected (Restricted)**

	<b>FISCAL YEAR 2023-24</b>			
	<b>Beginning</b>	<b>Addition</b>	<b>Deletions</b>	<b>Ending</b>
E-Resources	\$ -	\$ 263,234	\$ (52,473)	\$ 210,761
Delivery	526	27,000	(11,362)	16,164
Telecommunications	-	5,662	(3,303)	2,359
Office supplies	-	3,169	(1,866)	1,303
	<u>\$ 526</u>	<u>\$ 299,065</u>	<u>\$ (69,004)</u>	<u>\$ 230,587</u>

**PENDING MEMBERSHIP RECEIVABLES**

<b>Member</b>	<b>Balance</b>
Beaumont Library District	\$ 692
Riverside County Public Library	15,100
Upland Public Library	871
<b>Total membership receivable</b>	<u>\$ 16,663</u>



DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: **Courier Services for Inland Library System (ACTION)**

**BACKGROUND:** As part of its cooperative activities, the Inland Library System maintains delivery services amongst its members. This vital service assists member libraries in maintaining their ability to satisfy patron demand efficiently and effectively.

For the past several years, Kergyl Books, owned and operated by Tom Cargile, has served as Inland's courier, delivering books to almost all member libraries. Inland was given sudden notice late last year that Kergyl Books would cease its operations effective November 17. Until a new vendor could be secured, member libraries were asked to temporarily utilize USPS, UPS, or any other preferred method to coordinate delivery of books to the main branch of member libraries. Any delivery costs incurred are being reimbursed by the system using a reimbursement form that was provided to all members via email. To date, staff have received six (6) reimbursement requests, totaling \$93.17.

At the last Inland meeting, the Administrative Council directed staff to issue a request for proposals (RFP) for courier services for the system. The RFP was issued on February 1<sup>st</sup>, and the opportunity was emailed to over a dozen local couriers, emailed to all members of the five systems that staff oversees, and posted online. Four proposals were received, but only one, Discount Courier Service LLC (DCS), was deemed responsive.

DCS, founded in 2003, is privately owned and currently serves 18 states with 6 offices. DCS has over 1,300 drivers nationwide, with over 700 in California. DCS uses its own drivers and does not outsource deliveries to smaller courier companies. This allows them to maintain proper communication to provide consistency to customers. DCS has 24/7/365 live dispatching and customer support, along with package tracking and proof of delivery protocols, utilizing a customer portal. Their drivers wear uniforms, along with identification badges, for security. DCS would provide Inland with a dedicated account manager, along with a small group of dedicated drivers that would be familiar with Inland's delivery procedures, allowing for backfill if a driver is out. DCS primarily specializes in deliveries for healthcare networks, pharmacies, and laboratories, including UC hospitals and departments.

FISCAL IMPACT: DCS provided the following cost of services:

<b>WESTERN REGION LIBRARIES</b>	<b>COST</b>
Van Enclosed Pickup / Delivery 8 hours	\$ 395.00
Mileage flat rate charge for over 200 miles	\$ 50.00
<i>Hours over 8 hours charged at flat rate in 15-minute increments</i>	
<b>DESERT REGION LIBRARIES</b>	
Van Enclosed Pickup / Delivery 8 hours	\$ 395.00
Mileage flat rate charge for over 200 miles	\$ 50.00
<i>Hours over 8 hours charged at flat rate in 15-minute increments</i>	
<b>TOTAL WEEKLY COST</b>	<b>\$ 890.00</b>

The annual cost for courier services from DCS would be \$46,280 (approximately \$3,857/month). Currently, Inland has \$27,000 budgeted for delivery services for FY 2023/24. Should the Administrative Council wish to award a contract to DCS, more funding would need to be budgeted for delivery from CLSA funds.

The table below provides information regarding Inland’s delivery service from Kergyl Books over the past couple years:

<b>FISCAL YEAR</b>	<b>MATERIALS IN</b>	<b>MATERIALS OUT</b>	<b>STOPS</b>	<b>MILEAGE</b>	<b>AMOUNT</b>
2021/22	2,553	2,631	721	22,635	\$ 24,507.50
2022/23	2,807	2,585	704	22,236	\$ 26,906.23
2023/24*	1,389	1,246	281	9,053	\$ 11,268.72
<b>TOTAL</b>	<b>5,360</b>	<b>5,216</b>	<b>1,425</b>	<b>44,871</b>	<b>\$ 51,413.73</b>

\*FY 2023/24 only covered a 4.5-month period.

**RECOMMENDATION:** The Administrative Council may wish to award a contract to DCS for courier services for a specific period of time, authorizing a contract renewal for a specific period of time; may choose to not award a contract for courier services to any vendor and continue to utilize a reimbursement method; or may wish to propose another alternative.

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: **CLSA FY 2024/25 Planning (DISCUSSION)**

**BACKGROUND:** Each year, the Inland Library System receives California Library Services Act (CLSA) funds from the state to promote resource sharing within the system. To receive these funds, Inland must complete and submit a Plan of Service in June that is reviewed and subject to approval by the California Library Services Board (CLSB). The Plan outlines how the system intends to expend funds and how those expenditures will benefit the communities served by Inland member libraries.

The proposed CLSA system allocations for FY 2024/25 are still unknown and will not be available until the next CLSB meeting in April. For this current fiscal year, Inland Library System has allocated funds for the following:

1. Office Supplies (1%)
2. eResources (88%)
  - a. Bibliotheca cloudLibrary (includes shared platform for Inland)
  - b. Overdrive
  - c. Hoopla
  - d. Niche Academy
  - e. Palace Project
  - f. Kanopy
  - g. Transparent Language
3. Contract Services (9%)
  - a. Courier Delivery
4. Telecommunications (2%)
  - a. Support
  - b. Zoom License
  - c. Internet Fees
  - d. Phone/Fax

For the proposed CLSA system allocations for FY 2024/25, the determination will need to be made if the system wishes to proceed with the same distribution of funds, with the addition of \$10,100 for Audit services, as audits are conducted biennially. If the Administrative Council chooses to spend its funds differently, some discussion,

coordination, and time will be required to obtain final consensus during the May meeting. This will allow for the submission of the CLSA Plan of Service for FY 2024/25 by the usual June deadline.

FISCAL IMPACT: To be determined.

RECOMMENDATION: Informational only. Should the Administrative Council wish to explore a different model of spending CLSA funds for FY 2024/25, feedback can be provided at this meeting. Action could be required if the Chair chooses to create and appoint members to an ad hoc committee to explore ideas to present at the May meeting.



AC Agenda Item 08

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Andy Beck, Controller, Inland/SCLC

SUBJECT: **Membership Dues FY 2024/25 (ACTION)**

BACKGROUND: Each year, Inland directors review the membership dues for member libraries. Membership dues are calculated based on the population for each member's jurisdiction. A reduction of dues is considered for libraries with a lower per capita level. No changes in the rate structure were noted since FY 2017/18.

For FY 2024/25, membership dues decrease by \$22 from \$50,188 to \$50,166. For FY 2023/24, the Council approved a motion for Inland to pay Califa dues on behalf of each member. Califa dues can be process in the same manner as the prior year. Califa dues remain unchanged at \$5,940.

FISCAL IMPACT: Libraries will be invoiced in July 2024.

RECOMMENDATION: Approve membership and Califa dues schedule for fiscal year 2024/25.

EXHIBIT:  
a. Membership Dues Schedule  
b. Califa Dues Schedule

INLAND LIBRARY SYSTEM - MEMBERSHIP DUES FY2024/25			
LIBRARY	FY23/24 Dues	CY23 Population	FY24/25 Dues
BANNING LIBRARY DISTRICT - BLD	\$ 371	34,177	\$ 376
BEAUMONT LIBRARY DISTRICT - BTLD	\$ 692	65,525	\$ 721
COLTON PUBLIC LIBRARY - CPL	\$ 590	53,154	\$ 585
CORONA PUBLIC LIBRARY - CRPL	\$ 1,725	157,005	\$ 1,727
HEMET PUBLIC LIBRARY - HPL	\$ 986	89,918	\$ 989
INYO COUNTY FREE LIBRARY - ICFL	\$ 209	18,896	\$ 208
MORENO VALLEY PUBLIC LIBRARY - MVPL	\$ 2,303	208,289	\$ 2,291
MURRIETA PUBLIC LIBRARY - MPL	\$ 1,223	109,998	\$ 1,210
ONTARIO CITY LIBRARY - OCL	\$ 1,975	180,717	\$ 1,988
PALM DESERT PUBLIC LIBRARY - PDPL	\$ -	50,615	\$ 557
PALM SPRINGS PUBLIC LIBRARY - PSPL	\$ 488	44,092	\$ 485
PALO VERDE VALLEY DISTRICT LIBRARY - PVDL	\$ 144	12,933	\$ 142
RANCHO CUCAMONGA PUBLIC LIBRARY - RCPL	\$ 1,919	173,545	\$ 1,909
RANCHO MIRAGE PUBLIC LIBRARY - RMPL	\$ 185	17,012	\$ 187
RIVERSIDE COUNTY LIBRARY SYSTEM - RCLS	\$ 15,100	1,328,335	\$ 14,612
RIVERSIDE PUBLIC LIBRARY - RPL	\$ 3,496	313,676	\$ 3,450
SAN BERNARDINO COUNTY LIBRARY - SBCL	\$ 13,980	1,263,869	\$ 13,903
SAN BERNARDINO PUBLIC LIBRARY - SBPL	\$ 2,429	223,230	\$ 2,456
UPLAND PUBLIC LIBRARY - UPL	\$ 871	78,376	\$ 862
VICTORVILLE CITY LIBRARY - VCL	\$ 1,502	137,193	\$ 1,509
TOTALS	\$ 50,188	4,560,555	\$ 50,166

\*Calculation Formula: Population multiplied by 0.011\*



Location	FTE	Califa		With group discount	Califa	Note
		Membership Fee	Membership Status			
Banning Library District	6	\$300.00	\$270.00	7/1/24 - 6/30/25		
Beaumont Library District	12	\$300.00	\$270.00	7/1/24 - 6/30/25		
Colton Public Library	1.5	\$100.00	\$90.00	7/1/24 - 6/30/25		
Corona Public Library	19	\$400.00	\$360.00	7/1/24 - 6/30/25		
Hemet Public Library	8	\$300.00	\$270.00	7/1/24 - 6/30/25		
Inland System	System Office	\$150.00	\$0.00	7/1/24 - 6/30/25		
Inyo County Free Library	7.33	\$300.00	\$270.00	7/1/24 - 6/30/25		
Moreno Valley Public Library	25.1	\$400.00	\$360.00	7/1/24 - 6/30/25		
Murrieta Public Library	19	\$400.00	\$360.00	7/1/24 - 6/30/25		
Ontario City Library	38	\$400.00	\$360.00	7/1/24 - 6/30/25		
Palm Desert Public Library	(16-99 estimate)	\$400.00	\$0.00	7/1/24 - 6/30/25	1st year free to brand-new libraries. Future years will be \$360	
Palm Springs Public Library	14	\$300.00	\$270.00	7/1/24 - 6/30/25		
Palo Verde Valley District Library	5	\$200.00	\$180.00	7/1/24 - 6/30/25		
Rancho Cucamonga Public Library	55	\$400.00	\$360.00	7/1/24 - 6/30/25		
Rancho Mirage Public Library	25	\$400.00	\$360.00	7/1/24 - 6/30/25		
Riverside County Library System	228	\$500.00	\$450.00	7/1/24 - 6/30/25		
Riverside Public Library	60	\$400.00	\$360.00	7/1/24 - 6/30/25		
San Bernardino County Library	103	\$500.00	\$450.00	7/1/24 - 6/30/25		
San Bernardino Public Library	22	\$400.00	\$360.00	7/1/24 - 6/30/25		
Upland Public Library	9	\$300.00	\$270.00	7/1/24 - 6/30/25		
Victorville City Library	10	\$300.00	\$270.00	7/1/24 - 6/30/25		
<b>Total</b>		<b>\$7,150.00</b>	<b>\$ 5,940.00</b>			



AC Agenda Item 09

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: **Consideration of Travel Reimbursements (ACTION)**

BACKGROUND: The Executive Director attends conferences for professional development, and to maintain and expand the services of all five Systems. Moreover, when the Executive Director attends such events, she represents all five Systems. Some of the events the Executive Director may attend include, but are not limited to, conferences held by the American Library Association (ALA), California Library Association (CLA), and the Public Library Association (PLA).

In the past, when the Executive Director attended these events, the expenses were incurred by the Southern California Library Cooperative (SCLC) alone. To relieve the burden of these expenses, it is suggested that travel expenses for such events be allocated amongst the five Systems. The allocation methodology would be pro-rata based on the California Library Services Act (CLSA) appropriation for administration.

FISCAL IMPACT: To be determined (FY 2023/24 pro-rata allocation was approximately 21.85%).

RECOMMENDATION: Consider recommending the approval of travel reimbursement to SCLC for expenses incurred for conferences where the Executive Director represents all five Systems. The reimbursement is to be calculated pro-rata based on the CLSA appropriation for administration.

EXHIBITS: None



AC Agenda Item 10

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: **System Webpage Update (DISCUSSION)**

BACKGROUND: Last year, members of the Inland Library System voted to allow staff to create and manage Inland's webpage as a subpage of the Southern California Library Cooperative's website. This webpage includes Inland's name, logo, a brief description of the organization, a list of member libraries, and a link to meeting agendas. Staff will take care of updating this site regularly to post agendas in compliance with the Brown Act and make any updates regarding member library contact information, as needed.

Inland has an outdated website, <https://www.inlandlib.org/>, based on an older system that staff members are unable to update without paying an IT specialist. Consequently, this site has not been updated since 2021.

Currently, staff are working with Streamline to introduce a new SCLC website, which will include a new Inland webpage. A temporary Inland webpage is complete and accessible to the public. Inland's outdated website will remain active until the new webpage with Streamline is complete, at which time, it will be made inactive and the web address will be redirected to the new webpage. Currently, the estimated go live date for the new site is slated for the end of March.

FISCAL IMPACT: None

RECOMMENDATION: Informational only

EHXHIBIT: None

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Erin Christmas, Administrative Council Chair

SUBJECT: **Nominating Committee for FY 2024/25 Officers (ACTION)**

BACKGROUND: According to Inland Library System's Bylaws, the Executive Committee shall consist of the officers of the Council plus one at-large member. The Executive Committee for FY 2023/24 currently consists of the following members:

- Erin Christmas, Chair;
- Melanie Orosco, Vice-Chair;
- Kathye Caines, Vice-Chair In-Waiting;
- Aaron Espinosa, Past Chair; and
- Jeannie Kays, Member-at-Large.

The Executive Committee's primary responsibility is to advise the Council and the Executive Director on matters of personnel, finance, long-range planning, and also handle matters which cannot await a regular Council meeting.

Inland's Bylaws also establish a Nominating Committee consisting of the following three members: Chair, Past Chair, and an at-large member of the Administrative Council who does not serve on the Executive Committee. Given that members serve on the Executive Committee for two years, the Nominating Committee will need to select members to serve as Chair, Vice-Chair, Vice-Chair In-Waiting, and Past Chair, to serve for FY 2024/25 and 2025/26.

After the Nominating Committee has been established, the Committee will solicit names of members who are interested in serving as the Vice-Chair In-Waiting. Interested candidates may request that the Nominating Committee add their name to the ballot any time before the voting notification is sent. After identifying all candidates, the Nominating Committee shall share the nominee names with the Council at least 30 days prior to a vote and conduct a confidential vote through email in sufficient time to present the results at the May meeting.

FISCAL IMPACT: None.

RECOMMENDATION: Select a current non-Executive Committee member to serve on the Nominating Committee alongside Chair Erin Christmas and Past Chair Aaron Espinosa.



AC Agenda Item 13

DATE: March 14, 2024  
TO: Inland Administrative Council  
FROM: Christine Powers, Executive Director, Inland/SCLC

SUBJECT: **Consideration of Date Change for May Meeting (ACTION)**

BACKGROUND: The Administrative Council meets quarterly each fiscal year, with meetings being held at 10:00 am on the second Thursday in the months of: September, December, March, and May. The Executive Council meets at 9:00 am just before each Administrative Council meeting.

The last meeting of this fiscal year is scheduled to be held on Thursday, May 9, 2024, at Riverside Public Library's Arlington Branch. A request was received by a member to consider changing the date of this meeting due to a conflict with a workshop scheduled by the California State Library. This workshop will be held at Ontario Public Library on May 9 to discuss the use of equitable data in communities and how best to center communities when designing and evaluating programs and services.

Please note that staff is not available on the following dates in May to administer meetings due to other system meetings:

- Thursday, May 2
- Tuesday, May 14
- Wednesday, May 15
- Thursday, May 16
- Wednesday, May 22

FISCAL IMPACT: None

RECOMMENDATION: Should the Administrative Council wish to change the date of its May meeting, a new date should be voted upon.

**Senate Bill No. 321**

**CHAPTER 598**

An act to add Article 5 (commencing with Section 19340) to Chapter 7 of Part 11 of Division 1 of Title 1 of the Education Code, relating to literacy.

[Approved by Governor October 8, 2023. Filed with Secretary of State October 8, 2023.]

LEGISLATIVE COUNSEL'S DIGEST

SB 321, Ashby. Literacy: libraries: Local Public Library Partnership Program.

Existing law declares that it is in the interest of the people and of the state that there be a general diffusion of knowledge and intelligence through the establishment and operation of public libraries. Existing law authorizes the State Librarian to give advisory, consultive, and technical assistance with respect to public libraries to librarians and library authorities, and assist all other authorities, state and local, in assuming their full responsibility for library services.

This bill would establish the Local Public Library Partnership Program, under the administration of the State Librarian, for purposes of ensuring that all pupils have access to a local public library by 3rd grade.

The bill would require the State Librarian to offer resources to assist each local public library, as defined, to find student success card dispensing strategies that work best for their communities, coordinate with each local public library to determine the most effective means to ensure each pupil in each local educational agency, as defined, is issued a student success card by 3rd grade, and, ensure, on or before January 1, 2026, that partnerships between local public libraries and local educational agencies have been established to enable each pupil enrolled at a schoolsite of each local educational agency to be issued a student success card by 3rd grade, as provided. To the extent these provisions impose additional duties on public libraries and local educational agencies, the bill would impose a state-mandated local program.

The bill would require, on or before January 1, 2029, and each year thereafter, the State Librarian to report to the Legislature on the Local Public Library Partnership Program, as provided.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

*The people of the State of California do enact as follows:*

SECTION 1. The Legislature finds and declares all of the following:

(a) The National Research Council asserts that “academic success, as defined by high school graduation, can be predicted with reasonable accuracy by knowing a student’s reading skill at the end of third grade. A person who is not at least a modestly skilled reader by that time is unlikely to graduate from high school.”

(b) California has the lowest literacy rate of any state in the nation.

(c) According to the National Assessment of Adult Literacy, two-thirds of students who cannot read proficiently by the end of the fourth grade will end up in jail or in need of public assistance.

(d) According to the National Assessment of Adult Literacy, 85 percent of all juveniles who interface with the juvenile court system are functionally low literate.

(e) According to United States Department of Justice, 68 percent of state prison inmates did not receive a high school diploma.

(f) According to the National Low Income Housing Coalition, formerly incarcerated people are nearly 10 times more likely to be homeless than the general public.

(g) Children who cannot read proficiently by the end of third grade are four times more likely to drop out of high school or fail to graduate, which can lead to a lifetime of social and economic disadvantages.

(h) Pupils with relatively low literacy achievement tend to have more behavioral and social problems in subsequent grades and higher rates of retention, furthering their educational achievement gap and increasing their risk of dropout.

(i) Seventy-five percent of pupils who are poor readers in third grade will remain poor readers in high school, according to research at Yale University.

(j) According to a national study by New York University, children from low-income families are less likely to have books in their homes.

(k) In 2017, California was the first state in the nation to be sued on the grounds that it had denied children’s civil rights to literacy under the state constitution. After initially fighting the lawsuit, the state settled the case in February 2020.

(l) The mission of public libraries in California is to provide free and easy access to information, ideas, books, and technology that can help to enrich, educate, and empower the lives of all individuals.

(m) Former President Barack Obama’s 2013 ConnectED initiative strives to enrich the education and opportunities of every pupil in kindergarten and grades 1 to 12, inclusive, through partnerships and cooperation.

(n) According to the Pew Research Center, 84 percent of the parents who say that libraries are important say a major reason they want their children to have access to libraries is that libraries help inculcate their children’s love of reading and books. Eighty-one percent say that a major reason libraries are important is because libraries provide their children with

information and resources not available at home, such as a book club or program, an education class hosted by the library, the use of free and reliable internet, or the ability to do school work more easily.

(o) Issuing library cards to pupils through the ConnectED initiative has fostered stronger family bonds, equipped parents to support their children’s reading progress, encouraged family engagement in school activities, and helped build an at-home culture of reading.

(p) The Oakland Public Library has a partnership with the Oakland Unified School District to provide the Oakland Promise Card.

(q) The Napa County Library has a partnership with the Napa Valley Unified School District to provide the Student OneCard.

(r) The San Francisco Public Library has a partnership with the San Francisco Unified School District to provide the Scholar Card.

(s) The Sacramento Public Library provides Student Success Cards to provide internet-only library access to over 121,000 pupils in six school districts.

(t) In 2016, the Los Angeles Unified School District entered into a memorandum of agreement with the City of Los Angeles’ Board of Library Commissioners to provide every pupil with a Student Success Card.

(u) The Los Angeles Unified School District is composed of more than 800,000 pupils, is the second largest school district in the nation, and has distributed over 50,000 library cards to pupils of all ages in the school district.

(v) Through the above-mentioned collaborations, many successful models for various types of library cards have been created and pupils have been provided library access using variations of all of the following:

- (1) Full-access library cards.
- (2) Limited-use library cards.
- (3) Internet-only library cards.
- (4) Online or in-person library access using a school-issued student identification card.

(w) Communities and school districts vary widely in terms of resources and capacity. In order to be successful, libraries and school partnerships must have options suitable for both small rural districts and larger cooperatives.

(x) Every California public school pupil should have a library card.

SEC. 2. Article 5 (commencing with Section 19340) is added to Chapter 7 of Part 11 of Division 1 of Title 1 of the Education Code, to read:

Article 5. Local Public Library Partnership Program

19340. The Local Public Library Partnership Program is hereby established under the administration of the State Librarian for purposes of ensuring that, by third grade, all pupils have access to a local public library.

19341. For purposes of this article, the following definitions apply:



(a) “Local educational agency” means a school district, county office of education, or charter school.

(b) (1) “Local public library” means a public library formed pursuant to this part that is located within the elementary school attendance area in which a schoolsite of a local educational agency is located.

(2) If no public library is located within the elementary school attendance area in which a schoolsite of a local educational agency is located, the closest public library formed pursuant to this part that is within the elementary or unified school district in which a schoolsite is located shall be considered the local public library.

(3) If no public library is located within the elementary or unified school district in which a schoolsite of a local educational agency is located, the closest public library formed pursuant to this part that is within the county in which a schoolsite is located shall be considered the local public library.

(c) “Student success card” means a card issued by a local public library that provides access to library services, including, but not limited to, all of the following:

(1) Collections that support school curriculum as well as pupil leisure reading, online research, and learning resources maintained by local public libraries and the California State Library.

(2) Online tutoring.

(3) Digital content from the California State Library’s K–12 Online Resources Project.

19342. (a) The State Librarian shall offer resources to assist each local public library to find student success card dispensing strategies that work best for their communities.

(b) The State Librarian shall coordinate with each local public library to determine the most effective means to ensure each pupil in each local educational agency is issued a student success card by third grade, including, but not limited to, by working with a school administrator or school librarian.

(c) On or before January 1, 2026, the State Librarian shall ensure that partnerships between local public libraries and local educational agencies have been established to enable each pupil enrolled at a schoolsite of each local educational agency to be issued a student success card by third grade.

19343. (a) Notwithstanding Section 10231.5 of the Government Code, the State Librarian shall, on or before January 1, 2029, and by each January 1 thereafter, report to the Legislature all of the following information:

(1) The number of third grade pupils who have been issued a student success card.

(2) The number of third grade pupils who received local public library access as a result of the partnerships developed pursuant to this article.

(3) The number of new summer readers each local public library received during the summer months each year.

(4) Any measurable increases to the use of other library resources as a result of the partnerships developed pursuant to this article.

(b) A report required to be submitted pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

19344. Consistent with Section 99.37 of Title 34 of the Code of Federal Regulations, a local educational agency may disclose directory information, as defined in Section 49061, to the State Librarian for the purpose of administering this article. The information shall not be used for any other purpose or given or transferred to any other person or agency.

19345. Nothing in this chapter shall be construed to prohibit a local public library from partnering with a local educational agency to issue student success cards to pupils in kindergarten or any of grades 1 to 12, inclusive.

SEC. 3. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

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California State Library, Library Development Services  
 Cooperative Library System Liaison Report  
*Updated March 6, 2024*

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## State Library News

### LSTA News

This is a reminder about the federal government's transition from the use of the D-U-N-S Number to the use of the Unique Entity Identifier (UEI). D-U-N-S numbers are no longer in use. Current federal award recipients and all future applicants/recipients will need to have an active UEI to be eligible to receive or continue to receive federal award funds. To register and/or for more information, please visit [SAM.gov | Entity Registrations](https://sam.gov). If you have questions regarding this, please contact [LSTAGrants@library.ca.gov](mailto:LSTAGrants@library.ca.gov).

### Library Development Services Newsletter

Please sign up today for our new [newsletter!](#) Please share this with your teams as well.

### Student Success Cards for All

New California legislation – [SB 321 \(Ashby\)](#) – makes it easier for libraries to put Student Success cards into the hands of every California student who wants one. Planning is underway for this important initiative to put more library cards in the hands of California children, and we need your help! Please complete this [short survey](#) about Student Success library card programs by 12:00 noon on Tuesday, March 19.

### Broadband Program News

The California State Library has selected the Imperial County Office of Education as the new Broadband Access Administrator, tasked with connecting public libraries to the California Research and Education Network (CalREN, managed by the CENIC Corporation). For those who were unable to attend our webinar on the transition, the recording and slides are available for viewing.

[Presentation Slides](#)

[Broadband webinar recording](#) If you are asked for a passcode, it is: ^f\*a9=ef

### Next Directors Networking Call

We look forward to hearing from our special guests, sharing State Library news, and having time for open discussion in small groups. The next Public Library Directors Networking Call is scheduled for **Wednesday March 20, 2024, from 3:30 to 4:30 p.m.** Registration link will be sent via CLAtalk listserv soon. Contact [Reed.Strege@library.ca.gov](mailto:Reed.Strege@library.ca.gov) with questions.

## Open Opportunities

### Groundwork Grants

The California State Library, in partnership with Myriad Consulting & Training, is happy to share exciting news that over \$1 million in funding is available for cultural heritage emergency preparedness projects in California. Funded by the state of California, this [grant opportunity](#) is now open! As natural disasters continue to threaten California's cultural heritage, we hope you'll join us in safeguarding your collections and communities through this extraordinary opportunity.

- **Goals:** To provide funds and resources to California institutions with collections, prioritizing those that document underrepresented and historically excluded communities.

- **Scope:** A California-wide initiative to strengthen emergency readiness for institutions with collections of all types.
- **Awards:** Maximum award amount of \$15,000, with options for emergency preparedness support.

Application guidelines are available at <https://www.groundworkgrants.org/> Applications are open on a rolling basis until May 31, 2024. Applicants are *strongly encouraged* to receive a free [Ready - or Not assessment](#) before applying. For more information about the grant opportunity, please contact Grace Bautista at [grace@myriadconsultants.org](mailto:grace@myriadconsultants.org).

### Career Online High School

The [Career Online High School](#) (COHS) program **no longer requires libraries to provide a local cash match commitment to participate**. Libraries may opt into the COHS program at any time using the [COHS Interest Form](#), and will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short mid-year and end-of-year report. COHS questions can be sent to [cohs@library.ca.gov](mailto:cohs@library.ca.gov)

## Current Projects and Services

### California Library Literacy Services

The CLLS team will be calculating projected awards for 2024-2025 but awaits report corrections from a number of libraries before we can complete this funding step. If your library has comments or budget modifications that need resolution, please complete as soon as possible. Please note that the final 10% of 2023-2024 adult literacy funding will be released to libraries when the mid-year report is approved. For more information, contact [clls@library.ca.gov](mailto:clls@library.ca.gov).

The Literacy Initiatives project will be holding **an all-CLLS conference** at Asilomar Conference Center on **May 21-23, 2024**. One person from each program may attend free of cost (training/hotel/meals/travel covered), and programs may also use CLLS or local funds to support additional staff attendance. Details and registration information will be posted on the CLLS listserv. Questions? Contact [clls@library.ca.gov](mailto:clls@library.ca.gov).

We have also added networking calls for **small/rural CLLS libraries** and anticipate additional communities of practice to be announced later this fiscal year. Training continues for CLLS program staff and volunteers, including monthly networking calls and more. Please visit the CLLS training and meeting [calendar](#).

The next CLLS Coordinator/Staff Networking Call will be Wednesday, March 20, from 2-3 p.m. For more information, contact [clls@library.ca.gov](mailto:clls@library.ca.gov).

### California Libraries Learn (CALL)

Plan your professional development by visiting [www.callacademy.org](http://www.callacademy.org) and the CALL [calendar](#) to explore the options. Look at the CALL [blog](#) for relevant training on grant writing, co-design, and other high-interest topics. Any library worker may subscribe to the [Leadership for All monthly mailings](#). CALL has its own newsletter, *CALL Letters*, and users may [subscribe](#) directly. CALL also launched a printable schedule for libraries to distribute to staff without newsletter access. Have a good idea? CALL Homegrown features learning opportunities suggested and designed by California library staff; anyone can complete

the [CALL for Presentations](#). Encourage your staff members to [create a login](#) to access the many online, self-paced learning opportunities available through [CALL Academy](#). LSTA funded.

### Connected California Digital Navigators

The free, virtual, bilingual (English & Spanish) [Connected California](#) Digital Navigators service helps Californians:

- access free and low-cost internet and devices
- grow digital skills
- discover library and community resources

LSTA funded.

### Tutoring Project

Every internet connected Californian is now able to access live, 24/7 online tutoring and homework help in all K-12 subjects. The passing of [AB 128](#) by the California State Legislature enabled the California State Library to partner with the Pacific Library Partnership in bringing this service to all CA Public Libraries. All California public libraries are able to offer Brainfuse's online tutoring and homework assistance service, HelpNow, to their users for two years at no cost. Every California student, with or without a library card, has access to 24/7 online tutoring in core K-12 subjects. Spanish language tutors will be available as well as tutors fluent in Mandarin, Cantonese, Vietnamese, and Tagalog. [Full details on the Statewide tutoring project](#). State of CA funded. For Online Tutoring questions, email [catutoring@library.ca.gov](mailto:catutoring@library.ca.gov).

### Parks Pass Program

Cindy Zalog, the full-time Parks Pass manager, can be reached at [cindy.zalog@library.ca.gov](mailto:cindy.zalog@library.ca.gov) for all questions, ideas, and feedback.

A [toolkit](#) is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at [checkoutcastateparks.com](http://checkoutcastateparks.com).

If you need more parks passes, bookmarks, or survey flyers, [please fill out the new order form from State Parks](#). For any questions, email [parkspass@library.ca.gov](mailto:parkspass@library.ca.gov). State of CA funded.

### Public Library Staff Education Program

The [California Public Library Staff Education Program](#), developed in partnership with the Southern California Library Cooperative, received 209 student applications for the 2023-24 year! Thank you to all library staff who applied. For any questions, email [wwalker@socallibraries.org](mailto:wwalker@socallibraries.org) LSTA funded.

### PebbleGo Science: Early Literacy in STEM

The PebbleGo Science resource provides age-appropriate content (for ages preschool through second grade) and interactive activities in STEM subjects (science, math, technology and engineering), and is available in both English and Spanish. The resource also includes a collection of 25 interactive eBooks in both languages as well.

Fill out the [form](#) on the [PebbleGo California site](#) to be sent information on how to connect to your Integrated Library System. The setup form is created for the school library environment, but if you fill it

out, it will open a ticket with Capstone and a technician will get in touch with your library to walk you through the authentication process.

### Ready or Not

The [“Ready – Or Not” Cultural Heritage Disaster Preparedness Project](#) team invites California-based cultural heritage organizations to view information sessions tailored to organizations just getting started on their disaster plan, community archives, organizations with limited resources, remote and rural museums, tribal cultural heritage organizations, and public libraries. These half-hour online information sessions summarize the state-funded project and explore ways to engage in emergency preparedness consultations. Recordings can be viewed at ["Ready – Or Not": Cultural Heritage Disaster Preparedness Project](#). If you have additional questions, reach out to the team at [CAready@nedcc.org](mailto:CAready@nedcc.org) State of CA funded.

### Networking and Training

#### Community-Centered Libraries: Harnessing the Power of Data to Equitably Serve Your Community

Join folks from other libraries who work with data at a [free, data-focused, in-person workshop!](#) **Choose the workshop closest to you: on May 6 in Sacramento or May 9 in Ontario.** The focus will be the same as the webinars we have featured this year: 1) building knowledge and skills for using data to equitably serve your community and 2) centering the community when designing and evaluating programs and services.

There is **no cost** to libraries for this training. Workshop spots are limited - we encourage folks to sign up now! To learn more about the workshops, view the session descriptions, learn about financial assistance for travel, and register, [visit the in-person workshops](#) page.

A yearlong initiative brought to you by the State Library and the Pacific Library Partnership, [Community-Centered Libraries](#) offers training and tools to help libraries make data-driven decisions for community impact. Training is offered in multiple formats to meet the needs of all California Library Staff.

This initiative includes [free PolicyMap accounts](#) for all California public library staff. The online mapping tool, which includes library jurisdiction boundaries, enables users to view rich data about the communities in your service areas. [View a recording of the initial training session](#) and [request an account today!](#) LSTA funded.

#### Building Equity-Based Summers Learning Series

For information on the Building Equity Based Summers Project please visit: [Building Equity-Based Summers - California State Library](#) or email [bebs@cla-net.org](mailto:bebs@cla-net.org)

#### CAreer Pathways Workforce & Upskilling Resources: 2024 Webinars & Resources

The 2024 CAreer Pathways webinar series is now posted. Learn more about the online resources on the [CAreer Pathways Staff Resource page](#), where you can find platform details, administration, marketing materials and more. Library staff can also [view the archived webinars on the CALL Academy CAreer Pathways channel](#).

- [Register for Northstar: Implementation and Outreach](#)  
Wednesday, March 13, 2024, 11:00 am – 12:00 pm

- [Register for Northstar: How Patrons Can Use It](#)  
Wednesday, April 3, 2024, 11:00 am – 12:00 pm

New to the library or not sure which platforms your library offers? Check out the [CAreer Pathways Services Locator map](#).

The January budget does not include funds to continue CAreer Pathways in the fiscal year that begins July 1, 2024. The January budget is a proposed budget, and the spending plan proposed in January isn't the budget that will be signed by the Legislature, or the one signed by the governor, six months from now. However, at this time, this program is not included for funding in the state budget and is scheduled to conclude September 2024.

If you have any questions, please contact: [CAPathways@library.ca.gov](mailto:CAPathways@library.ca.gov) or see the [CAreer Pathways Staff Resources page](#).

#### [Online Tutoring Training 2024](#)

HelpNow for Spanish Speakers

Wednesday, March 13, 2024, 3:30–4:30 pm

HelpNow provides 24/7 assistance in Spanish for Language Arts and Mathematics. Other core subjects are available in Spanish 10am to 10pm every day. Join us to learn more about options available to Spanish speakers and how to promote this statewide service to ensure it is accessible for everyone.

This webinar is for all library workers and educators, from frontline staff to administrators. The webinar will be recorded for future viewing. [Register in advance for the Spanish Speakers webinar](#)

*Projects marked "LSTA funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.*

*Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.*





**Inland Meeting Schedule FY 2023/24**  
*Adopted May 11, 2023*

**Thursday, September 14, 2023**

9am Executive  
10am Administrative  
*Ontario*

**Thursday, December 14, 2023**

9am Executive  
10am Administrative  
*Riverside Public*

**Thursday, March 14, 2024**

9am Executive  
10am Administrative  
*Rancho Mirage*

**Thursday, May 9, 2024**

9am Executive  
10am Administrative  
*Riverside Public, Arlington*