



Southern California Library Cooperative  
Executive Committee Meeting  
Wednesday, March 22, 2023  
1:00-2:00pm  
Hybrid Meeting  
Signal Hill Public Library  
1770 E. Hill St., Signal Hill, CA 90755

Alternate locations:  
Palos Verdes Library District 701 Silver Spur Rd., Rolling Hills Estates, CA 90274  
Pomona Public Library 625 S. Garey Ave., Pomona, CA 91766

**Minutes**  
*Approved May 24, 2023*

**Attendance**

Addington, Jennifer – Palos Verdes  
Billings, Cathy – South Pasadena  
Broman, Susan – Los Angeles Public  
Shaffer, Gary – Glendale  
Torres, Anita – Pomona  
Walker-Lanz, Jesse – LA County

**Other**

Beck, Andy – SCLC  
Powers, Christine – SCLC  
Snodgrass, Nerissa – SCLC  
Walker, Wayne - SCLC

**Absent**

Goldman, Elizabeth – SCLC  
Herbert, Mark – El Segundo

1. Opening Gary Shaffer  
Meeting called to order at 1:05pm.
2. Public Comment Gary Shaffer  
None.

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3. Consent Calendar Gary Shaffer  
(ACTION)  
*All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.*
- a. Minutes from the January 25, 2023 Executive Committee meeting.  
MSP (Billings/Walker-Lanz) to pass the Consent Calendar, without changes.  
5 yes, 0 no, 0 abstain
4. Adoption of the Agenda Gary Shaffer  
Chair adopts the Agenda as presented.
5. Brown Act Teleconferencing Requirements: Christine Powers  
End of COVID-19 Emergency Order  
Powers presented information on the end of AB 361, and the introduction of AB 2449. Going forward, meetings must be hosted at a site accessible to the public, and members who chose to teleconference into meetings must list their location on the agenda, and the site must be open and accessible to the public. Under AB 2449, if a member has an emergency and must teleconference without their location published on the agenda, this triggers a requirement for meeting quorum at the host site.
6. Financial Audit FY2021/22 Andy Beck  
Committee reviewed the Financial Audit.  
MSP (Billings/Broman) to recommend to the Administrative Council to accept the Financial Audit.  
5 yes, 0 no, 0 abstain
7. Budget Status Report Andy Beck  
This Budget Status Report reflects reconciled bank statements through January 31, 2023. The California Library State Act (CSLA) funds were received in December 2022. The Public Library Staff Education Program (PLSEP) grant has been awarded, but not yet received. Membership dues are 91% received. Fiscal Year 2021/22 Digital Navigators and Home Connectivity Kits grants concluded in December 2022, and are reflected in grant expenditures.
8. Health Premium Update Andy Beck  
MSP (Walker-Lanz/Billings) to provide recommendation to the Administrative Council regarding an increase in the health premium allowance to 6.96% (\$3,500 increase in cost) retroactive to January 1, 2023, to address increasing health care premiums.  
5 yes, 0 no, 0 abstain

9. Pre-planning Budget FY2023/24 Christine Powers/Andy Beck  
As requested by the Audit and Finance Committee, staff has produced a preliminary budget with available information. The California State Library releases allocations of the California Library Services Act funding and other grant funding between the months of April and May. The budget for revenues will be updated as SCLC receives the information. Projected expenses have been calculated based on approved future increases, contracts, expenses from prior years, and historical trends. Depending on the subjectivity of the estimate, each item of expense has been rounded up. SCLC has been appointed to run the PLSEP grant for the State of California and the Digital Navigators grant. While the PLSEP grant is projected to increase, the final grant award is currently unknown.
10. PressReader Update and Next Steps Gary Shaffer  
In late February, Baker & Taylor informed SCLC staff that the reason that the LA Times pulled its publication from PressReader was due to an existing exclusivity clause it has in place with NewsBank. Baker & Taylor provided renewal fees for October 1, 2023, which included an additional cost to add The Economist.
11. California Library Services Act Christine Powers  
Planning FY2023/24  
Suggest to the Administrative Council to form an ad hoc committee to examine current member usage of e-resources and make a recommendation for CLSAFY2023/24 e-resource spending.
12. SCLC Banking Status Andy Beck  
On Friday, March 10, 2023, Silicon Valley Bank (SVB) failed and was taken over by the FDIC. Most of SVB's deposits came from venture funding. SCLC banks with Pacific Western Bank, whose lending portfolio is tied to real estate owned by these venture capital firms. Based on SCLC's deposit amount, the Administrative Council may wish to consider exploring other banking options.  
MSP (Billings/Walker-Lanz) to recommend to the Administrative Council to direct staff to look into consolidating the bank accounts used for SCLC and all contracted systems, with the intent of streamlining and choosing a larger banking institution that is not based on venture capital investing.  
5 yes, 0 no, 0 abstain

13. Other

Gary Shaffer

*"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.*  
None.

14. Adjournment

Gary Shaffer

Chair adjourned meeting at 2:07 pm.

*Respectfully submitted by Lori Graver on June 8, 2023.*