



**INLAND LIBRARY SYSTEM ADMINISTRATIVE COUNCIL
REGULAR MEETING MINUTES**

**Thursday, September 11, 2025
10:00 am – 12:00 pm**

Hybrid Meeting

On Site:

Paul A. Biane Library

12505 Cultural Center Dr., Rancho Cucamonga, CA 91739

Alternate Meeting Locations:

City of Palm Springs, 3111 E. Tahquitz Canyon Way, Palm Springs, CA 92262
Corona Public Library, 650 S. Main Street, Corona, CA, 92882
Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543
Inyo County Free Library, 168 N. Edwards St., Independence, CA 93526
Murrieta Public Library, 8 Town Square, Murrieta, CA 92562
Palm Desert Library, 73300 Fred Waring Drive, Palm Desert 92260
Riverside Public Library, 3900 Mission Inn Avenue, Riverside, CA 92501
Upland Public Library, 450 N. Euclid Ave. Upland, CA 91786

Attendance

Caines, Kathye - Hemet
Castro, Arnold - Victorville
Van Valkenburg, Kelly - Beaumont
Garcia, Wess - Rancho Cucamonga
Kays, Jeannie - Palm Springs
Lee, Kevin - Banning
Masters, Nancy - Inyo
Orosco, Melanie - San Bernardino County
Pedroza, Edward - Colton
Vonnegut, Shannon - Palm Desert
Sunio, Maria - Moreno Valley
Thrasher, Shawn - Ontario
Tuckerman, Adam - Upland
Gazdik, Mary - Riverside County
Whittington, Daniell - Corona

Absent

Christmas, Erin - Riverside Public
Erjavek, Ed - San Bernardino Public
Espinosa, Aaron - Rancho Mirage
Racelis, Melvin - Murrieta

Other

Beck, Andy - SCLC
Pham, Lena - CSL
Powers, Christine - SCLC
Snodgrass, Nerissa - SCLC

1. Call to Order and Roll Call
The meeting was called to order at 10:09 am.

Melanie Orosco

2. Public Comment Melanie Orosco
Opportunity for any guest or member of the public to address the Council on any item of Administrative Council business.
None
3. Consent Calendar Melanie Orosco
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Draft Minutes from the May 8, 2025, Administrative Council regular meeting
MSP (Garcia/Pedroza) to pass the consent calendar.
14 yes, 0 no, 0 abstain
4. Adoption of the Agenda Melanie Orosco
The Chair adopted the agenda as presented, without changes.
5. Budget Status Report for FY 2024/25 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for fiscal year 2024/25.
6. CLSA FY 2024/2 System Annual Report Christine Powers
(ACTION)
MSP (Sunio/Gazdik) to authorize the Chair to review and sign the CLSA FY 2024/25 Annual Report for submission to the State Library.
14 yes, 0 no, 0 abstain
7. Nominating Committee to Fill Vacancy Christine Powers
(ACTION)
MSP (Thrasher/Van Valkenburg) to have the Nominating Committee use the 30-day electronic voting process to fill the Vice-Chair in Waiting officer vacancy and have the Nominating Committee identify a member-at-large candidate for the Executive Committee. The Nominating Committee will consist of Erin Christmas, Aaron Espinoza and Maria Sunio.
14 yes, 0 no, 0 abstain
8. Student Success Card Discussion Chris Durr
Chris Durr presented on the Student Success Card.
9. State Library Liaison Report Lena Pham
California State Library representative, Lena Pham, presented the State Library Report.
10. Administrative Council Chair Report Melanie Orosco
None

11. Other
None

Melanie Orosco

12. Member Library Updates
Hemet

Melanie Orosco

- Chalktober" - fun chalk event followed by "Trunk or Treat" with the local police department.

Beaumont

- The library is currently undergoing an expansion and renovation project. The project was behind schedule but is now back on track.
- The library is also conducting a job analysis to prepare for growth and realign job duties and roles.

Rancho Cucamonga

- The organization is moving to a new location which was previously the county library and taking over two buildings and connecting them. The project is part of an infrastructure grant. The library will be getting a new name (to be announced after board and council approval).
- Received an additional \$1.2 million in funding from the second district supervisor.
- They are planning to receive a 400-gallon aquarium for the new location.

Ontario

- September 16 "Day of Reading". This will be a first-time pilot event that encourages people to stop and read for 15 minutes.
- October 3 "Maker Con". Opportunity for makers to gather.
- CLC Con (Community Life and Culture). Ontario staff created presentations and dressed formally.

Moreno Valley

- City is proceeding with cultural events despite ICE concerns.
- Continuing hybrid meeting formats for conversation groups.
- Staff Development Day scheduled for October 13 (Columbus/Indigenous Peoples Day). The focus will be on team building and professional development. Topics will include reference interview skills, addressing social skill gaps from pandemic-era education and networking opportunities for staff who haven't met in person.
- Sarah Walker introduced as the newest branch manager at Main Library.

Colton

- Launching a Coffee Cooking Workshop series (October-December). This program originated from an Adult Literacy Program 15 years ago. It is led by a local chef and focuses on cooking basics and healthy meal preparation.
- Family Paint Nights: led by staff members who are hobby artists.
- Upcoming staff training day this Saturday at Yucaipa Regional Park. Topics will include cross-promoting different program platforms, customer service, ADA compliance, Incident vs. accident form distinctions and basic training for younger employees.

Riverside County

- Indio library will have a soft opening in early October.
- Site improvement project is underway for the Edward Dean Museum and Gardens. They are working to create a large outdoor space capable of hosting up to 400 people for events and weddings. The project is funded by ARPA funds with a tight timeline to complete by next year.
- Staff development day scheduled for October 6th. The focus was on team building and making the library more welcoming and successful for patrons.

San Bernardino County

- Staff Development Day with speakers Rick Jenkins and Steve Pemberton. Catered the event with an In-N-Out food truck. Reclassified management positions, providing pay increases for all managers without additional requirements.
- Working on creating a county staff library card program. Currently, most of the 22,000 county employees do not have library cards. The goal is to provide library cards to employees, potentially starting from their first day of work.

Inyo

- Completed "Memories Without Borders" project. A collaboration between Manson National Historic Site and California Revealed and funded through Civil Liberties grant.
- Seeking to hire part-time librarians.
- Planning to host the first annual youth chess tournament at the Lone Pine branch to honor Lewis Statham.

Palm Springs

- Moved from a 35,000 sq ft library to a new temporary location that is a 6,000 sq ft space in Rim Rock Plaza Shopping Center.
- Library programs are temporarily distributed across various locations
- Palm Springs Speaks Speaker Series coming up.

Palm Desert

- Current building is set for demolition in January, and the goal is to open a new building by 2028.
- Full fall programming is in place.
- September is Emergency Preparedness Month so hosting story times with fire department, sheriff, and Public Works.

Victorville

- The new library is on track for completion, with a grand opening planned for either January 8th or 10th. The first full day open to the public is scheduled for January 12th.
- Jacqueline Stewart was recently hired as the new assistant city librarian.

13. Adjournment

MS (Thrasher/Sunio) to adjourn the meeting at 11:33 am.

Melanie Orosco