



**Santiago Library System
Executive Council Regular Meeting Minutes**

Tuesday, May 12, 2026, 1:00 - 3:00 pm

Meeting Location: Placentia Library District, 411 E. Chapman Ave., Placentia, CA 92870

Alternate Meeting Locations:

Anaheim Central Library, 500 W. Broadway, Anaheim, CA 92805

Katie Wheeler Library, 13109 Old Myford Rd., Irvine, CA 92602

Orange City Parks & Recreation, Community Services Dept.,
230 E. Chapman Ave., Orange, CA 92866

Attendance

Contreras, Jeanette - Placentia Library District

Hartson, Melissa - Newport Beach Public Library

Hearn, Laura - OC Public Libraries

Lujan, Audrey - Anaheim Public Library

Martinez, Zoraida - Yorba Linda Public Library

Medina, Helen - Buena Park Library District

Rodriguez, Marisa - Huntington Beach Public Library

Sternberg, Brian - Santa Ana Public Library

Starkey, Brendan E. - OC Public Law Library

Torres, Anita - Fullerton Public Library

Tran, Allison - Irvine Public Library

Absent

Hansen, Genesis - Mission Viejo Library

Hardy, Leslie - Orange Public Library

Other

Beck, Andy - SCLC

Powers, Christine - SCLC

Snodgrass, Nerissa - SCLC

Tucker, Rachel - CSL

1. Opening

Melissa Hartson

a. Chairperson's Welcome

Chairperson introduces any guests or new members.

The meeting was called to order at 1:03 pm.

b. Roll Call

2. Public Comment Melissa Hartson
Opportunity for any guest or member of the public to address the Council on any item of Santiago business not represented on the current agenda.
None
3. Consent Calendar Melissa Hartson
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the February 10, 2026, Regular Meeting
(ACTION)
MSP (Contreras/ Rodriguez) to pass the Consent Calendar, without changes.
11 yes, 0 no, 0 abstain
4. Adoption of the Agenda Melissa Hartson
The Chair adopted the agenda without objection.
5. Budget Status Report for FY 2025/26 Andy Beck
(DISCUSSION)
Controller Andy Beck presented the Budget Status Report for FY 2025/26, reviewing revenues, expenditures, and the System's financial position through March 31, 2026.
6. Agreement with SCLC for Administrative & Fiscal Services for FY 2026/27 Christine Powers
(ACTION)
MSP (Contreras/Hartson) to approve the Agreement with SCLC for Administrative and Fiscal Services for FY 2026/27.
11 yes, 0 no, 0 abstain
7. CLSA Plan of Service and Budget for FY 2026/27 Christine Powers
(ACTION)
MSP (Hartson/ Contreras) to approve the CLSA Plan of Service and Budget for FY 2026/27.
10 yes, 0 no, 0 abstain
8. 2027 Children's Services Performers Showcase Proposal Christine Powers
(ACTION)
MSP (Contreras/Medina) to discontinue the Performer's Showcase until further notice and take any balance from the performance showcase and place it back into the general fund for Santiago Library System.
9 yes, 1 no, 1 abstain

9. Proposed Budget for FY 2026/27
(ACTION)
MSP (Contreras/ Rodriguez) to approve the Proposed Budget for FY 2026/27.
11 yes, 0 no, 0 abstain
Andy Beck
10. Election of Chair and Vice-Chair/Chair-Elect
(ACTION)
MSP (Contreras/ Medina) to elect Melissa Hartson as Chair and Marisa Rodriguez as Vice-Chair/Chair-Elect.
11 yes, 0 no, 0 abstain
Christine Powers
11. Proposed Meeting Schedule for FY 2026/27
(ACTION)
MSP (Contreras/Starkey) to approve the following FY 2026/27 meeting schedule:
August 11, 2026
November 17, 2026
February 9, 2027
May 11, 2027
11 yes, 0 no, 0 abstain
Melissa Hartson
12. Committee Reports
- a. Technology Committee
The committee continues to meet regularly and discuss technology-related issues affecting member libraries.
Marisa Rodriguez
- b. Children's Services Committee
The committee reported on the success of the 2026 Performers Showcase.
Jeanette Contreras
- c. Teen Services Committee
The committee continues to meet regularly to share programming ideas and discuss services for teens.
Carrie Lixey
- d. Circulation Committee
The committee continues to meet and discuss issues affecting circulation services among member libraries.
Melissa Hartson
- e. Reference Committee
No report
Genesis Hansen
13. State Library Report
Rachel Tucker, California State Library representative, provided an update on current California State Library initiatives, funding opportunities, and statewide library programs. She also shared recent announcements and reminded members of upcoming deadlines and resources available to public libraries.
Rachel Tucker
14. Executive Council Chair Report
None
Melissa Hartson

15. Other

Melissa Hartson

“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.

None

16. What’s New at Your Library

Melissa Hartson

Opportunity for members to share important updates regarding their libraries that are of interest to the public.

Santa Ana

Construction of the New Hope Branch is expected to be completed in the coming weeks, with a grand opening planned for July 11. Work continues on the Main Library renovation, with construction anticipated to conclude in late summer and a grand opening targeted for late October or early November. The library also shared that it is closely monitoring the City’s budget process to determine any impacts on library services.

Orange County Public Law Library

The library announced the retirement of a reference librarian after 40 years of service, the first reference librarian vacancy since the 1990s. Recruitment is underway, and approval has also been received to hire a third reference librarian who will support outreach efforts.

Yorba Linda

The library reported a successful Phantom of the Opera-themed program and local author event, both of which received positive community feedback. Members were also invited to attend the library’s upcoming Star Wars program featuring activities and crafts for all ages.

Fullerton

The library recently resumed passport services after a year-long suspension due to staffing shortages. Renovations to the Osborne Auditorium are also expected to begin soon.

Huntington Beach

The library has hired four new librarians and is now fully staffed under its current organizational structure. Additional updates included the selection of a new coffee cart vendor, the successful inaugural Surf City Author Fest with approximately 300 attendees, completion of changes to the youth materials collection following the City’s updated collection development policy, planning for the co-location of the International Surfing Museum at the Main Street Branch, and continued efforts to improve website accessibility.

OC Public Libraries

OC Public Libraries shared leadership transition updates as Samantha Smith begins serving as County Librarian while Julie Quillman prepares for her retirement. The library also reported that its One County, One Book program featuring author

Percival Everett attracted approximately 700 attendees and announced the upcoming Comic Orange event at the Aliso Viejo Library.

Buena Park

The Buena Park Library will temporarily close its current facility while relocating services to the Walter Knott Education Center during its renovation project. The temporary location is expected to open in mid-June and will provide modified services, including grab-and-go collections, limited computer access, and programming while renovations are underway.

Placentia

The library shared updates on current recruitment efforts, including interviews for an Information Technology Manager and recruitment for a Marketing Specialist. The library also initiated a discussion with members regarding staff training and best practices for supporting employees who work alongside adults with developmental disabilities.

17. Adjournment

MS (Contreras/Hartson) to adjourn the meeting at 2:02 pm.

Melissa Hartson