



Executive Council Agenda
November 15, 2022 - 2:00 p.m.
Hybrid Meeting – In-Person and Virtual
In-Person: Orange County Public Law Library
515 North Flower Street, Santa Ana, CA 92703

Minutes

Approved February 14, 2023

Attendance

Booth, Judy – Fullerton
Contreras, Jeanette – Placentia
Curtis, Dave – Orange Public
Framson, Jessica – Huntington Beach
Hansen, Genesis - Mission Viejo
Lixey, Carrie – Yorba Linda
Medina, Helen – Buena Park
Purtell, Joe – Anaheim
Quillman, Julie – OC Public
Sternberg, Brian – Santa Ana
Starkey, Brendan – OC Public Law

Other

Durr, Chris – CSL
Graver, Lori – SCLC
Lemberger, Jen – CSL
Shaffer, Gary – Glendale, SCLC Chair
Shapiro, Caryn – SCLC
Sojoyner, Shana – CSL
Walker, Wayne – SCLC

1. Opening Brian Sternberg
 - a. Chairperson’s Welcome
Chairperson introduces any guests or new members.
 - b. Roll Call
- Meeting called to order at 2:02pm.

2. Public Comment Brian Sternberg
 Opportunity for any guest or member of the public to address the Council on any item of Santiago business not represented on the current agenda.
 None.

3. Consent Calendar Brian Sternberg
 All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the August 16, 2022 meeting
 - b. AB361 Renewal
 MSP (Contreras/Curtis) to pass the Consent Calendar, without objection.
 (8 yes, 0 no, 3 abstain)

4. Adoption of the Agenda Brian Sternberg
 Chair adopts the Agenda, as presented, without objection.

5. SCLC Chair Report Gary Shaffer
 Executive Director Recruitment - The SCLC Interim Executive Director, Heather Cousin, accepted a permanent Director position at the Torrance Public Library in July. Wayne Walker has been serving as the Interim Executive Director. Recruitment for the SCLC Executive Director closed through the professional recruitment firm Teri Black & Company on September 11th. The SCLC Administrative Council is entering the final stages of the recruitment process for the new Executive Director, with an anticipated start date of January 1, 2023.
 Controller Recruitment - After fulfilling a 5.5-year tenure, SCLC Controller, Carol Dinuzzo, accepted an offer from an outside organization in early August. SCLC contracted with a Caryn Shapiro, CPA, for an immediate temporary solution to manage the Controller duties while a permanent option is identified. The recruitment for the permanent Controller closed on November 7th and SCLC is starting the review phase of the pool of applicants, with an expected start date of January 1, 2023.
 Shaffer encouraged attendance for California Library Association (CLA) annual conference, as well as an invitation to submit proposals to lead sessions.

6. Budget Status Report FY2022/23 Caryn Shapiro
 The Budget Status Report reflects all reconciled bank statements through October 31, 2022. All CLSA funds have been approved and are in progress. Membership dues were paid in by 96%. Audit expenses have been paid for the 20/21 Audit Report.

7. CLSA FY2022/23 Update Wayne Walker
 The California Library Services Board (CLSB) met on October 5th. The CLSB approved Santiago's FY2022/23 Plan of Service and Budget. The CLSA funds will be distributed to Santiago/SCLC system office in a lump sum check by the end of the calendar year, in the amount of \$177,003 in baseline funds and \$44,251 in System Administration funds.

8. CA State Library – eBooks For All Project

Chris Durr

The California State Library, in partnership with the Black Gold Cooperative Library System, has launched eBooks for All California. Created to equalize access across California, this statewide collection can be accessed by anyone with a California public library card and an internet connection. The size of eBook collections in California public libraries vary and are dependent on local funding. A library with a robust collection budget can provide hundreds of thousands of e-books to its community members; a library with very limited funding may offer few or no e-books. Participating public libraries offer their cardholders access to the free, shared statewide collection of eBooks and eAudiobooks, many of which are simultaneous use. Libraries can make their Overdrive, CloudLibrary, and Axis 360 collections available alongside the statewide collection, all in one seamless, searchable app.

Users will no longer have to toggle between different providers to see the breadth of a library's offerings, instead they can access all through the [Palace Project's eReader app](#). Libraries can simplify the way their users find their eBooks at the same time as expanding their collection with the statewide catalog of over 70,000 titles.

The State Library is offering grant funding to develop eBook collections for participating libraries (<https://www.library.ca.gov/grants/ebooks-for-all/>).

<https://www.library.ca.gov/services/to-libraries/ebooks-for-all/casupport@thepalaceproject.org>

9. Committee Reports

a. Technology Committee

Genesis Hansen

Next meeting is in January 2023. Committee members intend to attend the meetings of other committees, in order to walk through using the new Google Drive website.

<https://drive.google.com/drive/folders/1Ae3Q2s7daV2CiJHYe29BVdJSOSUjItwV>

b. Children's Services Committee

Judy Booth

The Children's Services Committee along with volunteers from their library staff members have presented the Performers Showcase for many years to familiarize themselves and their guests with performers to use for library programming.

This was especially valuable in the time before other electronic means to see performers (via their websites or via YouTube, etc.) were available to librarians.

This event was interrupted by the COVID pandemic. The Children's Services Committee requests the opportunity to resume the Performers Showcase on Thursday, January 19, 2023.

MSP (Hansen/Framson) to:

- 1) Create an all-day event
- 2) Request that SCLC draft a "no refund" form letter
- 3) Participants will provide own lunch
- 4) Committee will adjust participating price, accordingly
- 5) Committee will outline how to handle payments (collection, tracking, bank deposits)

- 6) Committee to create a timeline
- 7) Future events will rotate host locations
- 8) Hansen and Booth to work with Committee to plan event
(12 yes, 0 no, 0 abstain)

- c. Teen Services Dave Curtis
New Chair is Erica Childs from Orange Public Library; next Agenda includes discussion for fall and winter programming.
- d. Circulation Committee Helen Medina
Last meeting was on September 15, 2023. Next meeting is December 15, 2023, and will discuss annual processes.
- e. Reference Committee Brian Sternberg
Committee last met on November 8, 2022 and discussed local history, genealogy workshops and inventory.

10. State Library Report Shana Sojoyner
LSTA Inspiration Grants application period is now open, and will close on December 20, 2022. Career Pathways sessions are available through CALL Academy. Directors Networking Conversations continue.

11. Executive Council Chair Report Brian Sternberg
None.

12. Adjournment Brian Sternberg
MSP (Starkey/Contreras) to adjourn meeting at 3:22pm.
(12 yes, 0 no, 0 abstain)

13. What's New at your Library

Respectfully submitted by Lori Graver on February 15, 2023