



Serra Cooperative Library System
c/o SCLC • 222 E. Harvard St. • Glendale, CA 91205
Phone: 626-359-6111
www.serralib.org

**ADMINISTRATIVE COUNCIL
SPECIAL MEETING**

**Thursday, February 15, 2024
11:00 am**

**Meeting Location:
El Centro Public Library, 1198 N. Imperial Ave., El Centro, CA 92243**

Via Zoom:
<https://us02web.zoom.us/j/84815906406?pwd=MHI2VmZLM0tjNGtZckpqNFdhSGpSZz09>
Meeting ID: 848 1590 6406
Passcode: 969185

Alternate Meeting Locations:
Carlsbad City Library, 1775 Dove Lane, Carlsbad, CA 92011
Chula Vista Public Library, 365 F St., Chula Vista, CA 91910
Escondido Public Library, 239 South Kalmia St., Escondido, CA 92025
San Diego Public Central Library, 330 Park Blvd., San Diego, CA 92101

This agenda was posted at the above meeting locations, accessible to the public; and online, at least 24 hours in advance of the Special Administrative Council meeting.

Agenda

- | | |
|--|----------------|
| 1. Call to Order and Roll Call | Lizeth Legaspi |
| 2. Consideration and Approval of Keynote Speaker Costs for 2024 Serra Adult Services Conference (ACTION) | Bob Cronk |
| 3. Adjournment | Lizeth Legaspi |



ACTION ITEMS

Meeting: _____ Serra Administrative Council Special Meeting _____

Date: _____ February 15, 2024 _____

Library: _____

Name: _____

Signature: _____

Date: _____

Agenda Item: _____

Agenda Item: _____

_____ Aye _____ Motion

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Nay _____ Second

_____ Abstain

_____ Abstain

Agenda Item: _____

Agenda Item: _____

_____ Aye _____ Motion

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Nay _____ Second

_____ Abstain

_____ Abstain

Agenda Item: _____

Agenda Item: _____

_____ Aye _____ Motion

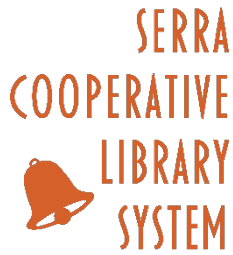
_____ Aye _____ Motion

_____ Nay _____ Second

_____ Nay _____ Second

_____ Abstain

_____ Abstain



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AC Special Meeting Agenda Item 02

DATE: February 15, 2024
TO: Serra Administrative Council
FROM: Christine Powers, Executive Director, SCLC/Serra
Bob Cronk, Administrative Council Member, Serra

SUBJECT: **Consideration and Approval of Keynote Speaker Costs for 2024 Serra Adult Services Conference (ACTION)**

BACKGROUND: The Adult Services Committee is currently planning the 2024 Serra Adult Services Conference. They are inviting Ray Pun to speak. Mr. Pun's biography is provided as an Exhibit to this report.

Expenses related to securing Mr. Pun as a speaker are listed in the table below:

Expense	Cost
Hotel	\$424.84
Airfare	\$315.25
Speaking Fee	\$500.00
Ground transportation (Rideshare)	TBD

Given that ground transportation costs vary, it is recommended that the Administrative Council approve up to \$150 for use of a rideshare app to travel from the airport to the hotel, from the hotel to the library, and from the hotel back to the airport.

FISCAL IMPACT: The total cost of the expenses noted above amount to \$1,390.09.

RECOMMENDATION: It is recommended that the Administrative Council consider approving an amount not to exceed \$1,400 for speaker-related expenses for the 2024 Serra Adult Services Conference.

Raymond Pun Biography

Raymond Pun (he/him/his) is the academic and research librarian at the Alder Graduate School of Education. In this role, he supports all library services from research to scholarly communication. With over 17 years of experience, Ray has worked as a librarian in institutions such as Stanford University, Fresno State, New York University Shanghai, and the New York Public Library. He has published and presented extensively and is an active member of the American Library Association. Most recently Ray served as the 50th President of the Chinese American Librarians Association (CALA) and the 42nd President of the Asian Pacific American Librarians Association (APALA). Ray holds a Doctorate in Educational Leadership from California State University, Fresno; a Master of Library Science from CUNY Queens College; and a Master of Arts in East Asian Studies and Bachelor of Arts in History from St. John's University.