



Southern California Library Cooperative
Administrative Council Meeting
Wednesday, May 24, 2023
2:15-5:15pm
Hybrid Meeting
Glendale Central Library
222 E. Harvard St., Glendale, CA 91205

Alternate locations:

Arcadia Public Library 20 W. Duarte Rd., Arcadia, CA 91006
Azusa City Library 729 N. Dalton Ave., Azusa, CA 91702
Beverly Hills 444 S Rexford Dr., Beverly Hills, CA 90210
Calabasas 200 Civic Center Way Calabasas, CA 91302
City of Commerce 5655 Jillson St., Commerce, CA 90040
Covina Public Library 1250 N. Hollenbeck Ave., Covina, CA 91722
Crowell Public Library 1890 Huntington Dr., San Marino, CA 91108
Downey City Library 11121 Brookshire Ave., Downey, CA 90241
El Segundo Public Library 111 W Mariposa Ave., El Segundo, CA 90245
Irwindale Public Library 5050 N Irwindale Ave., Irwindale, CA 91706
Long Beach Billie Jean Main Library 200 W. Broadway, Long Beach, CA 90802
Monterey Park Bruggemeyer Library 318 S. Ramona Ave., Monterey Park, CA 91754
Oxnard Main Library 251 S. A St., Oxnard, CA 93030
Palos Verdes Library District 701 Silver Spur Rd., Rolling Hills Estates, CA 90274
Santa Monica Main Library 601 Santa Monica Blvd., Santa Monica, CA 90401
Signal Hill Public Library 1800 E. Hill St., Signal Hill, CA 90755
Ventura County Library 5600 Everglades Street, Suite A, Ventura, CA 93003

Join Zoom Meeting

<https://us02web.zoom.us/j/89153176847?pwd=ZmtQUzk4UTl2eGlZazJ4YlB5MElQdz09>

Meeting ID: 891 5317 6847

Passcode: 706298

AGENDA

All items may be considered for action.

1. Opening Gary Shaffer
 - a. Chairperson's Welcome
 - b. Roll Call

2. Public Comment
Opportunity for any guest or member of the public to address the Council on any item of SCLC business.

3. Consent Calendar Gary Shaffer
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the March 22, 2023 Administrative Council meeting
 - b. Proposed SCLC Holidays FY2023/24

4. Adoption of Agenda Gary Shaffer

5. Budget Status Report Andy Beck
(DISCUSSION)

6. CLSA Digilab Funds FY2021/22 Wayne Walker
(ACTION)

7. Election of Chair and Gary Shaffer
Vice-Chair/Chair-Elect FY2023/24
(ACTION)

8. Executive Committee Membership Process Christine Powers
and Selection FY2023/24
(ACTION)

9. Cooperative Library System Agreement Christine Powers
Renewals FY2023/24
(ACTION)

10. Proposed Membership Dues FY2023/24 Christine Powers/Andy Beck
(ACTION)

11. CLSA Plan of Service and Budget FY2023/24 Christine Powers
(ACTION)

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| 12. Proposed Budget FY2023/24
(ACTION) | Christine Powers/Andy Beck |
| 13. Banking Update and Signature Authority
(ACTION) | Nerissa Snodgrass |
| 14. Committee Updates | |
| a. Audit and Finance Committee | Jesse Walker-Lanz |
| b. Technology Committee | Nikki Winslow |
| c. Planning Ad Hoc Committee | Elizabeth Goldman |
| d. Member Library Engagement Ad Hoc
Committee | Cathy Billings |
| 15. Proposal to Establish a Leadership and
Professional Development Committee
(ACTION) | Nikki Winslow |
| 16. Proposed Meeting Schedules FY2023/24:
Administrative Council, Executive Committee,
Audit and Finance Committee
(ACTION) | Gary Shaffer |
| 17. California State Library Report | Shauna Sojoyner |
| 18. Executive Director's Report | Christine Powers |
| 19. Administrative Council Chair Report | Gary Shaffer |
| 20. Other | Gary Shaffer |
| <i>"...that is, matters initiated in the present meeting." Robert's Rules of Order,
 Revised, III, p.21. Limited by Brown Act to discussion only.</i> | |
| 21. Adjournment | Gary Shaffer |