



**Southern California Library Cooperative
Executive Committee Meeting**

**Thursday, January 30, 2025
1:00 – 2:00 pm**

Virtual Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/88093397374?pwd=2c9mfj49f2NVAsLjRzm0BuiO36ozPU.1>

Meeting ID: 880 9339 7374

Passcode: 354902

Alternate Meeting Locations:

- Alhambra Library, 101 S. 1st St., Alhambra, CA 91801
- Azusa City Library, 729 N. Dalton Ave., Azusa, CA 91702
- Camarillo Public Library, 4101 Las Posas Rd., Camarillo, CA 93010
- Commerce Rosewood Library, 5655 Jillson St., Commerce, CA 90040
- Billy Jean King Main Library, 200 W. Broadway, Long Beach, CA 90802
- Santa Monica Main Library, 601 Santa Monica Blvd., Santa Monica, CA 90401
- Simi Valley Public Library, 2969 Tapo Canyon Rd., Simi Valley, CA 93063
- South Whittier Library, 11543 Colima Rd., Whittier, CA 90604

AGENDA

All items may be considered for action.

1. Opening Hilda LohGuan
 - a. Chairperson's Welcome
 - b. Roll Call

2. Public Comment
Opportunity for any guest or member of the public to address the Committee on any item of SCLC business.

3. Consent Calendar Hilda LohGuan
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the November 21, 2024, Executive Committee regular meeting.

- | | |
|--|------------------|
| 4. Adoption of Agenda | Hilda LohGuan |
| 5. Budget Status Report for FY 2024/25 (DISCUSSION) | Andy Beck |
| 6. Executive Director Evaluation (CLOSED SESSION DISCUSSION) | Hilda LohGuan |
| 7. Executive Director Salary (ACTION) | Hilda LohGuan |
| 8. Potential New Grant Opportunity: Rural Voices Project (DISCUSSION) | Christine Powers |
| 9. Other <i>"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.</i> | Hilda LohGuan |
| 10. Adjournment | Hilda LohGuan |



ACTION ITEMS

Meeting: SCLC Executive Committee Meeting

Date: January 30, 2025

Library: _____

Name: _____

Signature: _____

Date: _____

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Email completed forms to: slcadmin@socallibraries.org



**Southern California Library Cooperative
Executive Committee Meeting**

**Thursday, November 21, 2024
1:00 – 2:00 pm**

Hybrid Meeting

**Los Angeles Public Library - Central Library
630 W. 5th St., 3rd Floor**

Alternate Location:
Azusa City Library, 729 N Dalton Ave, Azusa, CA 91702

Minutes – *draft*

Attendance

Bautista, Sonia – CMM
Hassen, Leila – AZU
LohGuan, Hilda – AHM
Nasr, Mandy – CAM
Walker-Lanz, Jesse, Chair – LACo

Other

Beck, Andy – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC
Walker, Wayne – SCLC

Absent

Behle, Kelly – SVPL
Cuyugan, Erica – SAM
DeLeon, Cathy – LBPL

1. Opening Hilda LohGuan
Meeting called to order at 1:10 pm.
2. Public Comment
Opportunity for any guest or member of the public to address the Committee on any item of SCLC business.
None

3. Consent Calendar Hilda LohGuan
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.
a. Minutes of the October 24, 2024, Executive Committee regular meeting.
MSP (Walker-Lanz/Bautista) to pass the Consent Calendar, as presented.
5 yes, 0 no, 0 abstain
4. Adoption of Agenda Hilda LohGuan
The Chair adopted the agenda without objection.
5. Budget Status Report for FY 2024/25 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for fiscal year 2024/25, reflecting reconciled bank statements through September 30, 2024.
6. SCLC Annual Planning Meeting Christine Powers
(ACTION)
MSP (Nasr/Hassen) to recommend to the administrative council to apply for the local CALL funding opportunity for a presenter/trainer for the meeting. The planning meeting will be organized by the SCLC Planning Ad Hoc Committee. The meeting will also be open to 2-3 additional library staff from each member system.
5 yes, 0 no, 0 abstain
7. Other Hilda LohGuan
"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
None
8. Adjournment Hilda LohGuan
MS (Bautista/ Walker-Lanz) to adjourn the meeting at 1:35 pm.



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: January 30, 2025
FROM: Andy Beck, Controller

SUBJECT: **Budget Status Report for FY 2024/25 (DISCUSSION)**

BACKGROUND: Budget Status Report for Fiscal Year 2024/25 is attached for review and reflects reconciled bank statements through November 30, 2025.

For revenues, membership dues of \$241,103 were recorded as financial resources available for use. Other revenues include communication and delivery of \$613,965, system administration of \$30,085, fiscal and administrative revenues of \$92,689, and grant revenues of \$337,976, which were recorded as respective expenses were recognized.

Expenses include communications and delivery of \$613,965, personnel expenses of \$472,187, other administrative expenses of \$31,587, and grant expenses of \$254,554. These expenses do not reflect what was paid but amounts that were incurred.

A note has been included for health insurance allotment to present health premium expense of \$4,832 and IRS §457 employer employee contributions of \$14,456.

As of November 30, 2024, the System has a deficit of \$5,496 and cash balance and investments totals of \$2,721,865.

FISCAL IMPACT: None

RECOMMENDATION: Informational item only

EXHIBITS:

- a. Budget Status Report
- b. Bank Statements October and November 2024

Southern California Library Cooperative
Budget Status Report
November 30, 2024

EC Agenda Item 5a

| | Actual FY 23/24 | Approved Budget FY 24/25 | Actual FY 24/25 | Amount Unrealized | Percent Unrealized | Percent Realized | Note |
|---|--------------------|--------------------------------|--------------------|----------------------|-----------------------|---------------------|--|
| Revenues: | | | | | | | |
| CLSA baseline revenue (communications and delivery) | \$ 436,575 | \$ 936,245 | \$ 613,965 | \$ 322,280 | 34% | 66% | |
| CLSA system administration | 139,900 | 72,204 | 30,085 | 42,119 | 58% | 42% | |
| Fiscal and administration revenues | 221,285 | 222,102 | 92,689 | 129,413 | 58% | 42% | |
| Grant project revenues | 1,918,829 | 590,002 | 254,554 | 335,448 | 57% | 43% | |
| Grant indirect revenues | 154,802 | 66,103 | 28,150 | 37,953 | 57% | 43% | |
| Grant staffing revenues | 167,702 | 71,014 | 55,272 | 15,742 | 22% | 78% | |
| Membership dues | 237,066 | 241,805 | 241,103 | 702 | 0% | 100% | Lump sum billing |
| Califa membership dues | 13,590 | 13,590 | 13,590 | - | 0% | 100% | Lump sum billing |
| Investment income | 115,955 | 100,000 | 38,320 | 61,680 | 62% | 38% | Reported quarterly |
| Other | 1,867 | 1,000 | 69 | 931 | 93% | 7% | |
| Total revenues | <u>3,407,571</u> | <u>2,314,065</u> | <u>1,367,797</u> | <u>946,268</u> | <u>41%</u> | <u>59%</u> | |
| Expenditures: | | | | | | | |
| CLSA baseline expenditures: | | | | | | | |
| Office supplies | 6,977 | 8,500 | 1,537 | 6,963 | 82% | 18% | |
| Duplication and photocopies | 1,439 | 1,500 | 600 | 900 | 60% | 40% | |
| E-Resources | 321,638 | 811,305 | 554,296 | 257,009 | 32% | 68% | |
| Contract services for delivery | 63,026 | 70,000 | 27,951 | 42,049 | 60% | 40% | Reliant |
| Contract services | 19,250 | 20,565 | 19,788 | 777 | 4% | 96% | Audit; GASB 75 |
| Telecommunications | 24,245 | 24,375 | 9,793 | 14,582 | 60% | 40% | Internet; website; IT; Phone; VOIP; Zoom |
| Total CLSA baseline expenditures | <u>436,575</u> | <u>936,245</u> | <u>613,965</u> | <u>322,280</u> | <u>34%</u> | <u>66%</u> | |
| CLSA administration expenditures: | | | | | | | |
| Personnel | | | | | | | |
| Salary and wages | 626,536 | 542,030 | 227,086 | 314,944 | 58% | 42% | |
| Retirement benefits | 60,668 | 58,591 | 24,788 | 33,803 | 58% | 42% | |
| Unfunded pension liability | 146,217 | 179,143 | 173,314 | 5,829 | 3% | 97% | Discount with one time payment |
| Health insurance allotment | 55,083 | 47,040 | 19,288 | 27,752 | 59% | 41% | Health premium = 4,832 / SIP457 = 14,456 |
| Health insurance - retired employees | 44,973 | 34,326 | 22,239 | 12,087 | 35% | 65% | |
| Dental and vision | 5,236 | 4,053 | 1,690 | 2,363 | 58% | 42% | Ameritas |
| Life insurance | 1,554 | 1,190 | 525 | 665 | 56% | 44% | Lincoln; Dearborn |
| Other personnel expenses | 15,034 | 14,544 | 4,257 | 10,287 | 71% | 29% | Payroll tax; Workers comp |
| Total personnel expenditures | <u>955,301</u> | <u>880,917</u> | <u>473,187</u> | <u>407,730</u> | <u>46%</u> | <u>54%</u> | |
| Other | | | | | | | |
| Payroll processing | 6,950 | 500 | 446 | 54 | 11% | 89% | Service ended July 2024 |
| Accounting software | 4,118 | 3,000 | 2,465 | 535 | 18% | 82% | |
| Office space rent | 25,716 | 21,000 | 8,400 | 12,600 | 60% | 40% | |
| Insurance | 2,373 | 2,500 | 1,002 | 1,498 | 60% | 40% | |
| Travel/conference/meeting | 8,075 | 10,000 | 674 | 9,326 | 93% | 7% | |
| Membership dues | 13,943 | 14,600 | 13,815 | 785 | 5% | 95% | |
| Legal | 6,560 | 5,000 | 3,980 | 1,020 | 20% | 80% | |
| Other | 2,015 | 1,500 | 805 | 695 | 46% | 54% | |
| Total other expenditures | <u>69,750</u> | <u>58,100</u> | <u>31,587</u> | <u>26,513</u> | <u>46%</u> | <u>54%</u> | |
| Total CLSA administration expenditures | <u>1,025,051</u> | <u>939,017</u> | <u>504,774</u> | <u>434,243</u> | <u>46%</u> | <u>54%</u> | |
| Grant project expenditure | <u>1,918,829</u> | <u>590,002</u> | <u>254,554</u> | <u>335,448</u> | <u>57%</u> | <u>43%</u> | |
| Total expenditure | <u>3,380,455</u> | <u>2,465,264</u> | <u>1,373,293</u> | <u>1,091,971</u> | <u>44%</u> | <u>56%</u> | |
| Deficit of revenues over expenditures | <u>\$ 27,116</u> | <u>\$ (151,199)</u> | <u>\$ (5,496)</u> | <u>\$ (145,703)</u> | <u>96%</u> | <u>4%</u> | |

Southern California Library Cooperative
Budget Status Report
November 30, 2024

SCLC ACCOUNT BALANCES

| | |
|--|---------------------|
| Chase | \$ 489,099 |
| Local Agency Investment Fund | 167,831 |
| CA Employer's Pension Prefunding Trust | 100,331 |
| US Treasuries | 1,964,604 |
| Total | \$ 2,721,865 |

CLSA FUNDS

| | FISCAL YEAR 2024-25 | | | |
|---------------------|----------------------------|-------------------|--------------------|-------------------|
| | Beginning | Addition | Deletions | Ending |
| eMaterials | \$ - | \$ 224,189 | \$ (2,175) | \$ 222,014 |
| Contracted services | - | 20,565 | (19,788) | 777 |
| Telecommunications | - | 15,931 | (520) | 15,411 |
| Delivery | - | 28,137 | - | 28,137 |
| | <u>\$ -</u> | <u>\$ 288,822</u> | <u>\$ (22,483)</u> | <u>\$ 266,339</u> |

| | FISCAL YEAR 2023-24 | | | |
|-----------------|----------------------------|-----------------|---------------------|-------------------|
| | Beginning | Addition | Deletions | Ending |
| eMaterials | \$ 445,532 | \$ - | \$ (75,366) | \$ 370,166 |
| Office supplies | 10,000 | - | (2,136) | 7,864 |
| Delivery | 41,863 | - | (27,951) | 13,912 |
| | <u>\$ 497,395</u> | <u>\$ -</u> | <u>\$ (105,453)</u> | <u>\$ 391,942</u> |

| | FISCAL YEAR 2022-23 | | | |
|-------------------|----------------------------|-----------------|---------------------|---------------|
| | Beginning | Addition | Deletions | Ending |
| eMaterials | \$ 337,103 | \$ - | \$ (337,103) | \$ - |
| eLearning | 64,196 | - | (64,196) | - |
| Telecommunication | 9,274 | - | (9,274) | - |
| | <u>\$ 410,573</u> | <u>\$ -</u> | <u>\$ (410,573)</u> | <u>\$ -</u> |

| | FISCAL YEAR 2021-22 | | | |
|------------|----------------------------|-----------------|--------------------|---------------|
| | Beginning | Addition | Deletions | Ending |
| eMaterials | \$ 75,456 | \$ - | \$ (75,456) | \$ - |
| | <u>\$ 75,456</u> | <u>\$ -</u> | <u>\$ (75,456)</u> | <u>\$ -</u> |



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

October 01, 2024 through October 31, 2024

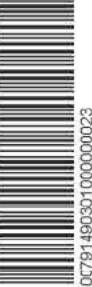
Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679
 We accept operator relay calls

00079149 DRE 703 210 31024 NNNNNNNNNN 1 000000000 Z9 0000

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE
 OPERATING ACCOUNT
 222 E HARVARD ST
 GLENDALE CA 91205-1017



CHECKING SUMMARY

Chase Platinum Business Checking

| | INSTANCES | AMOUNT |
|--------------------------|-----------|---------------------|
| Beginning Balance | | \$786,995.64 |
| Deposits and Additions | 23 | 602,688.00 |
| Checks Paid | 15 | -120,463.96 |
| Electronic Withdrawals | 28 | -732,442.74 |
| Fees | 1 | -7.50 |
| Ending Balance | 67 | \$536,769.44 |

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

| DATE | DESCRIPTION | AMOUNT |
|-------|---|------------|
| 10/01 | Remote Online Deposit 1 | \$6,347.00 |
| 10/01 | Remote Online Deposit 1 | 5,381.00 |
| 10/08 | Orig CO Name:Jpmcc Orig ID:3133604093 Desc Date:Oct 24 CO Entry Descr:Banklink Sec:PPD Trace#:021000023153654 Eed:241008 Ind ID:031-05744-13 Ind Name:Southern California Li Red 912797Ls4 United Stat Es T 2024 Trn: 2823153654Tc | 500,000.00 |
| 10/15 | Remote Online Deposit 1 | 15,878.00 |
| 10/15 | Remote Online Deposit 1 | 4,597.00 |
| 10/15 | Remote Online Deposit 1 | 4,119.00 |
| 10/15 | Remote Online Deposit 1 | 3,598.00 |
| 10/15 | Remote Online Deposit 1 | 3,387.00 |
| 10/15 | Remote Online Deposit 1 | 2,446.00 |
| 10/24 | Remote Online Deposit 1 | 8,052.00 |
| 10/24 | Remote Online Deposit 1 | 4,220.00 |
| 10/24 | Remote Online Deposit 1 | 4,192.00 |
| 10/24 | Remote Online Deposit 1 | 3,038.00 |
| 10/24 | Remote Online Deposit 1 | 2,670.00 |



October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

DEPOSITS AND ADDITIONS *(continued)*

| DATE | DESCRIPTION | AMOUNT |
|-------------------------------------|-------------------------|---------------------|
| 10/24 | Remote Online Deposit 1 | 2,575.00 |
| 10/24 | Remote Online Deposit 1 | 2,426.00 |
| 10/29 | Remote Online Deposit 1 | 7,165.00 |
| 10/29 | Remote Online Deposit 1 | 5,944.00 |
| 10/29 | Remote Online Deposit 1 | 3,906.00 |
| 10/29 | Remote Online Deposit 1 | 3,787.00 |
| 10/29 | Remote Online Deposit 1 | 3,535.00 |
| 10/29 | Remote Online Deposit 1 | 3,132.00 |
| 10/29 | Remote Online Deposit 1 | 2,293.00 |
| Total Deposits and Additions | | \$602,688.00 |

CHECKS PAID

| CHECK NO. | DESCRIPTION | DATE PAID | AMOUNT |
|--------------------------|-------------|---------------------|------------|
| 1267 ^ | | 10/01 | \$4,912.00 |
| 1268 ^ | | 10/10 | 4,063.00 |
| 1273 * ^ | | 10/07 | 11,965.00 |
| 1285 * ^ | | 10/03 | 51,529.00 |
| 1292 * ^ | | 10/24 | 9,690.00 |
| 1293 ^ | | 10/30 | 5,813.00 |
| 1297 * ^ | | 10/08 | 3,098.00 |
| 1309 * ^ | | 10/17 | 4,228.00 |
| 1310 ^ | | 10/10 | 10,460.00 |
| 1311 ^ | | 10/03 | 8,414.00 |
| 1312 ^ | | 10/07 | 9.20 |
| 1313 ^ | | 10/16 | 445.00 |
| 1314 ^ | | 10/24 | 3,757.76 |
| 1315 ^ | | 10/31 | 1,680.00 |
| 1316 ^ | | 10/29 | 400.00 |
| Total Checks Paid | | \$120,463.96 | |

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

* All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

| DATE | DESCRIPTION | AMOUNT |
|-------|---|------------|
| 10/01 | Orig CO Name:Irs Orig ID:3387702000 Desc Date:100124 CO Entry Descr:Usatxpymtsec:CCD Trace#:061036011547895 Eed:241001 Ind ID:225467551787400 Ind Name:Southern California Li Trn: 2751547895Tc | \$3,869.82 |
| 10/01 | 10/01 Online ACH Payment 11146741953 To Scldelivery (_#####3792) | 2,614.00 |
| 10/01 | Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:093024 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000018295605 Eed:241001 Ind ID:2004407136 Ind Name:Southern California Li Payment Trn: 2758295605Tc | 1,323.06 |
| 10/02 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000018904467 Eed:241002 Ind ID:7503917825 Ind Name:Southern California Li 100000017679397 Pab Trn: 2768904467Tc | 5,472.40 |

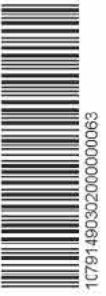


October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

ELECTRONIC WITHDRAWALS (continued)

| DATE | DESCRIPTION | AMOUNT |
|-------|--|------------|
| 10/02 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000018904462 Eed:241002 Ind ID:7503917825 Ind Name:Southern California Li 100000017638732 Cur Trm: 2768904462Tc | 2,020.45 |
| 10/02 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000028904473 Eed:241002 Ind ID:7503917825 Ind Name:Southern California Li 100000017690955 Irc Trm: 2768904473Tc | 1,749.21 |
| 10/02 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000018904464 Eed:241002 Ind ID:7503917825 Ind Name:Southern California Li 100000017638772 Cur Trm: 2768904464Tc | 1,524.52 |
| 10/02 | Orig CO Name:+Lincoln Nationa Orig ID:6203950959 Desc Date: CO Entry Descr:EDI Pymntssec:CCD Trace#:091000018904470 Eed:241002 Ind ID:Ygthdfti4l Ind Name:Southern California Li Rmr*IV*910000112678041253444Ardis-P Re\ EDI Trm: 2768904470Tc | 81.32 |
| 10/03 | 10/03 Online ACH Payment 11147145944 To Big5 (_#####4291) | 161,190.37 |
| 10/08 | Orig CO Name:Jpmcc Orig ID:3133604093 Desc Date:Oct 24 CO Entry Descr:Banklink Sec:PPD Trace#:021000025658869 Eed:241008 Ind ID:031-05744-13 Ind Name:Southern California Li Buy 500000 7381377 United Stat Es T 2024 Trm: 2825658869Tc | 494,699.65 |
| 10/09 | Orig CO Name:CA Dept Tax Fee Orig ID:2822162215 Desc Date:241008 CO Entry Descr:Cdtfa Epmtsec:CCD Trace#:042000014638257 Eed:241009 Ind ID:19113414 Ind Name:Southern California Li Trm: 2834638257Tc | 1,452.00 |
| 10/09 | Orig CO Name:Progent Corporat Orig ID:1273846756 Desc Date:241008 CO Entry Descr:8007939400Sec:CCD Trace#:091000014638259 Eed:241009 Ind ID:10012098608 Ind Name:Southern California Li 20241008073000Pgcach Trm: 2834638259Tc | 275.00 |
| 10/10 | Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:241010 CO Entry Descr:Quickbookssec:CCD Trace#:021000020581907 Eed:241010 Ind ID:953877419 Ind Name:Southern California Li Ervice 953877419 Trm: 2840581907Tc | 14,272.40 |
| 10/15 | 10/15 Online ACH Payment 11148375083 To Scldelivery (_#####3792) | 2,614.00 |
| 10/16 | Orig CO Name:Irs Orig ID:3387702000 Desc Date:101624 CO Entry Descr:Usatapytsec:CCD Trace#:061036014096781 Eed:241016 Ind ID:225469001396360 Ind Name:Southern California Li Trm: 2904096781Tc | 3,869.78 |
| 10/16 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000014096785 Eed:241016 Ind ID:7503917825 Ind Name:Southern California Li 100000017673512 Cur Trm: 2904096785Tc | 2,020.45 |
| 10/16 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000024096790 Eed:241016 Ind ID:7503917825 Ind Name:Southern California Li 100000017697598 Irc Trm: 2904096790Tc | 1,749.21 |
| 10/16 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000014096787 Eed:241016 Ind ID:7503917825 Ind Name:Southern California Li 100000017673547 Cur Trm: 2904096787Tc | 1,524.52 |
| 10/16 | Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:101524 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000014096783 Eed:241016 Ind ID:236464992 Ind Name:Southern California Li Payment Trm: 2904096783Tc | 1,323.06 |
| 10/17 | Orig CO Name:American Express Orig ID:9493560001 Desc Date:241017 CO Entry Descr:ACH Pmt Sec:CCD Trace#:021000020545913 Eed:241017 Ind ID:A4136 Ind Name:Christine Powers Am Trm: 2910545913Tc | 562.92 |
| 10/22 | Orig CO Name:Mastercard Orig ID:1465106539 Desc Date: CO Entry Descr:Payment Sec:Web Trace#:091000012210425 Eed:241022 Ind ID:547544Xxxxx9920 Ind Name:BI Acct 00001010-10000 Trm: 2962210425Tc | 861.19 |





October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

ELECTRONIC WITHDRAWALS (continued)

| DATE | DESCRIPTION | AMOUNT |
|-------------------------------------|---|---------------------|
| 10/24 | Orig CO Name: Intuit Payroll S Orig ID: 1722616679 Desc Date: 241024 CO Entry Desc: Quickbookssec: CCD Trace#: 021000025683138 Eed: 241024 Ind ID: 953877419 Ind Name: Southern California Li Ervice 953877419 Trn: 2985683138Tc | 14,272.41 |
| 10/29 | Orig CO Name: Irs Orig ID: 3387702000 Desc Date: 102924 CO Entry Desc: Usatxpmtsec: CCD Trace#: 061036010495422 Eed: 241029 Ind ID: 225470383815721 Ind Name: Southern California Li Trn: 3030495422Tc | 3,869.76 |
| 10/29 | Orig CO Name: Employment Devel Orig ID: 2282533055 Desc Date: 102824 CO Entry Desc: Edd Eftpmtsec: CCD Trace#: 042000015952596 Eed: 241029 Ind ID: 1054677856 Ind Name: Southern California Li Payment Trn: 3035952596Tc | 1,323.06 |
| 10/29 | 10/29 Online ACH Payment 11149802897 To Scldelivery (#####3792) | 2,614.00 |
| 10/31 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 3100 Sec: CCD Trace#: 042000010050005 Eed: 241031 Ind ID: 7503917825 Ind Name: Southern California Li 100000017673531 Cur Trn: 3050050005Tc | 2,020.45 |
| 10/31 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 1900 Sec: CCD Trace#: 011000020050010 Eed: 241031 Ind ID: 7503917825 Ind Name: Southern California Li 100000017716086 Irc Trn: 3050050010Tc | 1,749.21 |
| 10/31 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 3100 Sec: CCD Trace#: 042000010050007 Eed: 241031 Ind ID: 7503917825 Ind Name: Southern California Li 100000017673566 Cur Trn: 3050050007Tc | 1,524.52 |
| Total Electronic Withdrawals | | \$732,442.74 |

FEES

| DATE | DESCRIPTION | AMOUNT |
|-------------------|--|---------------|
| 10/03 | Service Charges For The Month of September | \$7.50 |
| Total Fees | | \$7.50 |

DAILY ENDING BALANCE

| DATE | AMOUNT | DATE | AMOUNT | DATE | AMOUNT |
|-------|--------------|-------|------------|-------|------------|
| 10/01 | \$786,004.76 | 10/09 | 542,517.14 | 10/22 | 528,548.61 |
| 10/02 | 775,156.86 | 10/10 | 513,721.74 | 10/24 | 528,001.44 |
| 10/03 | 554,015.99 | 10/15 | 545,132.74 | 10/29 | 549,556.62 |
| 10/07 | 542,041.79 | 10/16 | 534,200.72 | 10/30 | 543,743.62 |
| 10/08 | 544,244.14 | 10/17 | 529,409.80 | 10/31 | 536,769.44 |

SERVICE CHARGE SUMMARY

| | |
|------------------------------|---|
| Monthly Service Fee | \$0.00 |
| Other Service Charges | \$5.00 |
| Total Service Charges | \$5.00 Will be assessed on 11/5/24 |

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.



October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

SERVICE CHARGE DETAIL

| DESCRIPTION | VOLUME | ALLOWED | CHARGED | PRICE/ UNIT | TOTAL |
|---|--------|-----------|---------|-------------|---------------|
| Monthly Service Fee | | | | | |
| Monthly Service Fee Waived | 0 | | | \$95.00 | \$0.00 |
| Other Service Charges: | | | | | |
| Electronic Credits | | | | | |
| Electronic Items Deposited | 22 | Unlimited | 0 | \$0.40 | \$0.00 |
| Electronic Credits | 1 | Unlimited | 0 | \$0.40 | \$0.00 |
| Credits | | | | | |
| Non-Electronic Transactions | 39 | 500 | 0 | \$0.40 | \$0.00 |
| Cash Management Services | | | | | |
| Standard ACH Pmnts Initial Fee | 2 | 0 | 2 | \$2.50 | \$5.00 |
| Debit Block Maintenance | 1 | 0 | 1 | \$0.00 | \$0.00 |
| ACH Debit Block - Authorized ID | 26 | 0 | 26 | \$0.00 | \$0.00 |
| Online - Check Protection Exception | 1 | 0 | 1 | \$0.00 | \$0.00 |
| Quick Deposit Single Feed Maint | 1 | 0 | 1 | \$0.00 | \$0.00 |
| Subtotal Other Service Charges (Will be assessed on 11/5/24) | | | | | \$5.00 |

ACCOUNT 000000529823372

| | | | | | |
|-------------------------------------|----|--|--|--|--|
| Other Service Charges: | | | | | |
| Electronic Credits | | | | | |
| Electronic Items Deposited | 22 | | | | |
| Electronic Credits | 1 | | | | |
| Credits | | | | | |
| Non-Electronic Transactions | 39 | | | | |
| Cash Management Services | | | | | |
| Standard ACH Pmnts Initial Fee | 2 | | | | |
| Debit Block Maintenance | 1 | | | | |
| ACH Debit Block - Authorized ID | 26 | | | | |
| Online - Check Protection Exception | 1 | | | | |
| Quick Deposit Single Feed Maint | 1 | | | | |

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

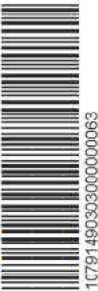
- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC



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JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

November 01, 2024 through November 29, 2024

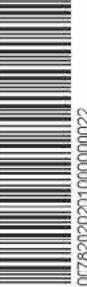
Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: **1-877-425-8100**
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls

00078202 DRE 703 210 33924 NNNNNNNNNN 1 000000000 Z9 0000

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE
OPERATING ACCOUNT
222 E HARVARD ST
GLENDALE CA 91205-1017



00782020201000000022

CHECKING SUMMARY

Chase Platinum Business Checking

| | INSTANCES | AMOUNT |
|--------------------------|-----------|---------------------|
| Beginning Balance | | \$536,769.44 |
| Deposits and Additions | 13 | 117,699.70 |
| Checks Paid | 5 | -29,172.91 |
| Electronic Withdrawals | 19 | -61,896.72 |
| Fees | 1 | -5.00 |
| Ending Balance | 38 | \$563,394.51 |

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

| DATE | DESCRIPTION | | AMOUNT |
|-------------------------------------|-----------------------|---|---------------------|
| 11/05 | Remote Online Deposit | 1 | \$34,416.00 |
| 11/05 | Remote Online Deposit | 1 | 6,537.00 |
| 11/05 | Remote Online Deposit | 1 | 5,327.00 |
| 11/12 | Remote Online Deposit | 1 | 34,416.00 |
| 11/12 | Remote Online Deposit | 1 | 8,247.00 |
| 11/19 | Remote Online Deposit | 1 | 9,745.00 |
| 11/19 | Remote Online Deposit | 1 | 5,906.00 |
| 11/19 | Remote Online Deposit | 1 | 3,650.00 |
| 11/19 | Remote Online Deposit | 1 | 2,868.00 |
| 11/19 | Remote Online Deposit | 1 | 2,421.00 |
| 11/19 | Remote Online Deposit | 1 | 2,222.00 |
| 11/19 | Remote Online Deposit | 1 | 1,910.00 |
| 11/19 | Remote Online Deposit | 1 | 34.70 |
| Total Deposits and Additions | | | \$117,699.70 |



November 01, 2024 through November 29, 2024

Account Number: [REDACTED]

CHECKS PAID

| CHECK NO. | DESCRIPTION | DATE PAID | AMOUNT |
|-----------|-------------|-----------|------------|
| 1251 ^ | | 11/25 | \$3,000.00 |
| 1275 * ^ | | 11/19 | 4,953.00 |
| 1281 * ^ | | 11/21 | 7,617.00 |
| 1319 * ^ | | 11/21 | 13,590.00 |
| 1320 ^ | | 11/21 | 12.91 |

Total Checks Paid **\$29,172.91**

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

* All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

| DATE | DESCRIPTION | AMOUNT |
|-------|---|-----------|
| 11/04 | Orig CO Name:+Lincoln Nationa Orig ID:6203950959 Desc Date: CO Entry Descr:EDI Pymntssec:CCD Trace#:091000015997550 Eed:241104 Ind ID:E5Vqm6Pmet Ind Name:Southern California Li Rmr*IV*910000112832261253444Ardis-P Re\ EDI Trm: 3095997550Tc | \$81.32 |
| 11/06 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1800 Sec:CCD Trace#:042000016984634 Eed:241106 Ind ID:7503917825 Ind Name:Southern California Li 100000017710150 Pab Trm: 3116984634Tc | 5,472.40 |
| 11/07 | Orig CO Name:Intuit Payroll S Orig ID:1722616679 Desc Date:241107 CO Entry Descr:Quickbookssec:CCD Trace#:021000023340994 Eed:241107 Ind ID:953877419 Ind Name:Southern California Li Ervice 953877419 Trm: 3123340994Tc | 14,272.40 |
| 11/12 | 11/12 Online ACH Payment 11151485523 To Scldelivery (_#####3792) | 2,614.00 |
| 11/13 | Orig CO Name:Irs Orig ID:3387702000 Desc Date:111324 CO Entry Descr:Usataxpytsec:CCD Trace#:061036011225690 Eed:241113 Ind ID:225471812190540 Ind Name:Southern California Li Trn: 3181225690Tc | 3,869.78 |
| 11/13 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000018718624 Eed:241113 Ind ID:7503917825 Ind Name:Southern California Li 100000017704643 Cur Trm: 3188718624Tc | 2,020.45 |
| 11/13 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:1900 Sec:CCD Trace#:011000028718629 Eed:241113 Ind ID:7503917825 Ind Name:Southern California Li 100000017727527 Irc Trm: 3188718629Tc | 1,749.21 |
| 11/13 | Orig CO Name:Calpers Orig ID:1946207465 Desc Date: CO Entry Descr:3100 Sec:CCD Trace#:042000018718626 Eed:241113 Ind ID:7503917825 Ind Name:Southern California Li 100000017704682 Cur Trm: 3188718626Tc | 1,524.52 |
| 11/13 | Orig CO Name:Employment Devel Orig ID:2282533055 Desc Date:111224 CO Entry Descr:Edd Eftpmtsec:CCD Trace#:042000018718622 Eed:241113 Ind ID:1765574496 Ind Name:Southern California Li Payment Trn: 3188718622Tc | 1,323.06 |
| 11/18 | Orig CO Name:American Express Orig ID:9493560001 Desc Date:241118 CO Entry Descr:ACH Pmt Sec:CCD Trace#:021000028676309 Eed:241118 Ind ID:A7466 Ind Name:Christine Powers Am Trm: 3238676309Tc | 994.80 |
| 11/19 | Orig CO Name:Progent Corporat Orig ID:1273846756 Desc Date:241118 CO Entry Descr:8007939400Sec:CCD Trace#:091000013228689 Eed:241119 Ind ID:10140553622 Ind Name:Southern California Li 20241118060000Pgcach Trm: 3243228689Tc | 317.00 |

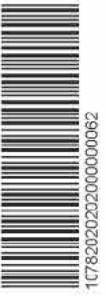


November 01, 2024 through November 29, 2024

Account Number: [REDACTED]

ELECTRONIC WITHDRAWALS (continued)

| DATE | DESCRIPTION | AMOUNT |
|-------------------------------------|--|--------------------|
| 11/21 | Orig CO Name: Intuit Payroll S Orig ID: 1722616679 Desc Date: 241121 CO Entry Descr: Quickbookssec: CCD Trace#: 021000021708641 Eed: 241121 Ind ID: 953877419 Ind Name: Southern California Li Ervice 953877419 Trn: 3261708641Tc | 14,272.39 |
| 11/21 | Orig CO Name: Mastercard Orig ID: 1465106539 Desc Date: CO Entry Descr: Payment Sec: Web Trace#: 091000011708639 Eed: 241121 Ind ID: 547544Xxxx9920 Ind Name: BI Acct 00001010-10000 Trn: 3261708639Tc | 475.35 |
| 11/26 | Orig CO Name: Irs Orig ID: 3387702000 Desc Date: 112624 CO Entry Descr: Usatxpymtsec: CCD Trace#: 061036014440799 Eed: 241126 Ind ID: 225473161769409 Ind Name: Southern California Li Trn: 3314440799Tc | 3,869.80 |
| 11/26 | Orig CO Name: Employment Devel Orig ID: 2282533055 Desc Date: 112524 CO Entry Descr: Edd Eftpmtsec: CCD Trace#: 042000019179878 Eed: 241126 Ind ID: 1169647456 Ind Name: Southern California Li Payment Trn: 3319179878Tc | 1,323.06 |
| 11/27 | 11/27 Online ACH Payment 11153121482 To Scldelivery (#####3792) | 2,423.00 |
| 11/27 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 3100 Sec: CCD Trace#: 042000018873190 Eed: 241127 Ind ID: 7503917825 Ind Name: Southern California Li 100000017704663 Cur Trn: 3328873190Tc | 2,020.45 |
| 11/27 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 1900 Sec: CCD Trace#: 011000028873187 Eed: 241127 Ind ID: 7503917825 Ind Name: Southern California Li 100000017745896 Irc Trn: 3328873187Tc | 1,749.21 |
| 11/27 | Orig CO Name: Calpers Orig ID: 1946207465 Desc Date: CO Entry Descr: 3100 Sec: CCD Trace#: 042000018873192 Eed: 241127 Ind ID: 7503917825 Ind Name: Southern California Li 100000017704702 Cur Trn: 3328873192Tc | 1,524.52 |
| Total Electronic Withdrawals | | \$61,896.72 |



FEES

| DATE | DESCRIPTION | AMOUNT |
|-------------------|--|---------------|
| 11/05 | Service Charges For The Month of October | \$5.00 |
| Total Fees | | \$5.00 |

DAILY ENDING BALANCE

| DATE | AMOUNT | DATE | AMOUNT | DATE | AMOUNT |
|-------|--------------|-------|------------|-------|------------|
| 11/04 | \$536,688.12 | 11/12 | 603,267.32 | 11/21 | 579,304.55 |
| 11/05 | 582,963.12 | 11/13 | 592,780.30 | 11/25 | 576,304.55 |
| 11/06 | 577,490.72 | 11/18 | 591,785.50 | 11/26 | 571,111.69 |
| 11/07 | 563,218.32 | 11/19 | 615,272.20 | 11/27 | 563,394.51 |

SERVICE CHARGE SUMMARY

| | |
|------------------------------|--|
| Monthly Service Fee | \$0.00 |
| Other Service Charges | \$10.00 |
| Total Service Charges | \$10.00 Will be assessed on 12/4/24 |

The monthly service fee was waived on your Chase Platinum Business Checking account because you maintained the required relationship balance.



November 01, 2024 through November 29, 2024

Account Number: [REDACTED]

SERVICE CHARGE DETAIL

| DESCRIPTION | VOLUME | ALLOWED | CHARGED | PRICE/ UNIT | TOTAL |
|---|--------|-----------|---------|-------------|----------------|
| Monthly Service Fee | | | | | |
| Monthly Service Fee Waived | 0 | | | \$95.00 | \$0.00 |
| Other Service Charges: | | | | | |
| Electronic Credits | | | | | |
| Electronic Items Deposited | 13 | Unlimited | 0 | \$0.40 | \$0.00 |
| Credits | | | | | |
| Non-Electronic Transactions | 22 | 500 | 0 | \$0.40 | \$0.00 |
| Cash Management Services | | | | | |
| Standard ACH Pmnts Initial Fee | 4 | 0 | 4 | \$2.50 | \$10.00 |
| Debit Block Maintenance | 1 | 0 | 1 | \$0.00 | \$0.00 |
| ACH Debit Block - Authorized ID | 26 | 0 | 26 | \$0.00 | \$0.00 |
| Online - Check Protection Exception | 1 | 0 | 1 | \$0.00 | \$0.00 |
| Quick Deposit Single Feed Maint | 1 | 0 | 1 | \$0.00 | \$0.00 |
| Subtotal Other Service Charges (Will be assessed on 12/4/24) | | | | | \$10.00 |

ACCOUNT 000000529823372

Other Service Charges:

| | | | | | |
|-------------------------------------|----|--|--|--|--|
| Electronic Credits | | | | | |
| Electronic Items Deposited | 13 | | | | |
| Credits | | | | | |
| Non-Electronic Transactions | 22 | | | | |
| Cash Management Services | | | | | |
| Standard ACH Pmnts Initial Fee | 4 | | | | |
| Debit Block Maintenance | 1 | | | | |
| ACH Debit Block - Authorized ID | 26 | | | | |
| Online - Check Protection Exception | 1 | | | | |
| Quick Deposit Single Feed Maint | 1 | | | | |

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- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
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JPMorgan Chase Bank, N.A. Member FDIC