



Southern California Library Cooperative
Executive Committee Meeting
Wednesday, August 23, 2023
1:00 - 2:00 pm
Hybrid Meeting
Burbank Buena Vista Library
300 N. Buena Vista St., Burbank, CA 91502

Alternate locations:
El Segundo Public Library, 111 W. Mariposa Ave., El Segundo, CA 90245

Minutes
Approved October 25, 2023

Attendance

Broman, Susan – LAPL
Garcia, Diana – Monterey Park
Hassen, Leila – Azusa
Herbert, Mark – El Segundo
LohGuan, Hilda – Alhambra
Shaffer, Gary – Glendale
Walker-Lanz, Jesse – LACo

Other

Beck, Andy – SCLC
Graver, Lori – SCLC
Powers, Christine – SCLC
Walker, Wayne – SCLC

1. Opening Jesse Walker-Lanz
Meeting called to order at 1:04 pm.

2. Public Comment Jesse Walker-Lanz
Opportunity for any guest or member of the public to address the Council on any item of SCLC business.
None.

3. Consent Calendar Jesse Walker-Lanz
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
- a. Minutes from the May 24, 2023 Executive Committee meeting.
MSP (Shaffer/Herbert) to pass the Consent Calendar, without changes.
4 yes, 0 no, 3 abstain
4. Adoption of the Agenda Jesse Walker-Lanz
The Chair adopted the agenda as presented, without objection.
5. Budget Status Report FY2022/23 and FY2023/24 Andy Beck
The Budget Status Report for FY 2022/23 reflects reconciled bank statements through June 30, 2023. The budgeted deficit of \$183,084 has is reduced to \$121,602. Rolled over CLSA funds are anticipated to be spent, with the exception of \$428,686 of e-Resources. No unexpected expenditures have been noted.
6. Review of 2024 Health Premiums Andy Beck
Motion was recommended by the Audit and Finance Committee.
MSP (Broman/Garcia) to recommend to the Administrative Council to increase the health premium allowance by 5.89% (\$3,169 increase in cost annually) effective January 1, 2024, to address increasing health care premiums.
7 yes, 0 no, 0 abstain
7. SCLC Banking Status Andy Beck
With the recommendation of the Audit & Finance Committee, the Administrative Council approved to switch Southern California Library Cooperative's (SCLC's) banking institution from Pacific Western Bank to a "larger bank" earlier this calendar year. The application process was started in July 2023 with JP Morgan Chase and staff anticipates transferring funds to the new account and closing SCLC's Pacific Western Bank in the coming weeks.
8. Leadership and Professional Nikki Winslow/Christine Powers
Development Committee Purpose,
Duties and Composition
- Executive Committee requested that the Leadership Committee to take the first six months to further define parameters and run a pilot program, to host local regional trainings, to award a certificate of completion to participants, and to gather feedback for future iterations.
9. SCLC Member Orientation Christine Powers
One of the goals of SCLC's Strategic Plan is to increase the transparency of SCLC endeavors. Powers reviewed the main bullet points of the "Intro to

SCLC” PowerPoint orientation. Committee members requested these additions be included:

- Include a statewide map of all nine library cooperatives
- Highlight the four cooperatives that contract services with SCLC

10. Other

Jesse Walker-Lanz

“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
None.

11. Adjournment

Jesse Walker-Lanz

MSP (Shaffer/LohGuan) to adjourn the meeting at 1:59 pm.

Respectfully submitted by Lori Graver on October 25, 2023.

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