



Southern California Library Cooperative  
Executive Committee Meeting  
March 15, 2022  
1:00-2:00pm

Minutes  
*Approved May 25, 2022*

**Attendance**

Addington, Jennifer – Palos Verdes  
Billings, Cathy – South Pasadena  
Goldman, Elizabeth – Burbank  
Sarmiento, Beatriz – Commerce  
Shupe, Robert – Palmdale  
Shaffer, Gary – Glendale

**Other**

Cousin, Heather – SCLC  
Dinuzzo, Carol – SCLC  
Graver, Lori – SCLC  
Snodgrass, Nerissa – SCLC  
Walker, Wayne - SCLC

**Absent**

Torres, Anita - Pomona

1. Opening  
3 *minutes*  
Meeting called to order at 1:03pm.
2. Public Comment  
5 *minutes*  
None.

Elizabeth Goldman

3. Adoption of Agenda Elizabeth Goldman  
*1 minute*  
Agenda adopted without objection.
4. Consent Calendar Elizabeth Goldman  
*4 minutes*  
*All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.*
- a. Minutes of the January 26, 2022 Executive Committee meeting.  
MSP (Billings/Addington) to pass the Consent Calendar. (6 yes, 0 no, 1 abstain)
5. Budget Status Report FY2021/22 Carol Dinuzzo  
*5 minutes*  
All prior year Digital and eResources funds have been expended. There is still a remaining balance of \$126,249 for Resource Sharing (Digilabs), with \$60,401 that needs to be expended by June 30, 2022. There is also \$9,409 to use toward Telecommunications. Overall increase in revenue resulting in an anticipated surplus of \$229,784 for the current fiscal year.
6. Digilab Elizabeth Goldman  
*15 minutes*  
MSP (Billings/Shaffer) to recommend to the Administrative Council to approve plan to spend the remaining FY19-20 funds on software and replacement equipment, with a plan to end SCLC support of the project by June 2023; and reallocate FY20-21 funds to PressReader or a different project. (7 yes, 0 no, 0 abstain)
7. Strategic Planning Update Elizabeth Goldman  
*10 minutes*  
The information gathered from surveys, focus groups, past and present SCLC documents will inform the strategic planning session scheduled for March 29, 2022. The project is on schedule to produce results and recommendations for consideration at the May 2022 Administrative Council meeting.
8. Executive Director Report Heather Cousin  
*4 minutes*  
Cousin reviewed the meetings she has attended, and invited Board members to schedule individual meetings with her.

9. Other Elizabeth Goldman  
“...that is, matters initiated in the present meeting.” *Robert’s Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.*  
5 minutes  
None.

10. Adjournment Elizabeth Goldman  
Meeting adjourned at 1:20pm.

*Respectfully submitted by Lori Graver on June 8, 2022.*