



Southern California Library Cooperative
Executive Committee Meeting
January 28, 2021
9:00 – 10:00am

Minutes

Approved March 25, 2021

Attendance

Conwell, Christine – Moorpark
Cousin, Heather – Thousand Oaks
Perera, Michelle – Pasadena
Shupe, Robert – Palmdale
Stone, Janet – Glendora
Walker-Lanz, Jesse - LACo

Other

Bednarski, Diane – SCLC
Dinuzzo, Carol – SCLC
Graver, Lori – SCLC
Shaffer, Gary – Glendale
Walker, Wayne - SCLC

Absent

Crosby, Patricia – Camarillo
Hughes, Charles – Signal Hill

Minutes draft

All items may be considered for action.

1. Call to Order and Roll Call Robert Shupe
Meeting called to order at 9:02am.

2. Public Forum Robert Shupe
Opportunity for any guest or member of the public to address the committee on any item of Executive Committee business.
None.

3. Consent Calendar Robert Shupe
 - a. Minutes from November 19, 2020
MSP (Cousin/Walker-Lanz) to approve minutes.

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

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4. Adoption of Agenda MSP (Stone/Walker-Lanz) to approve agenda. Robert Shupe
5. Budget Status Report FY20/21 Carol Dinuzzo
Expenditures currently fall within the projected cost for the fiscal year apart from legal fees, which included counsel re a claim of unpaid fees by a former contractor and consulting on grant-related contracts. Discussed impacts of reduced 2020/21 CLSA funding, which has been offset by strong grant revenue for FY20/21; the grant revenue may soften impacts of any reductions to CLSA funding for FY21/22.
6. SCLC Managed Grants Diane Bednarski
Bednarski reviewed current grants that SCLC manages, with anticipated projections into FY21/22. SCLC is currently working with the State Library on an opportunity to manage a technology grant funded by CARES Act funding. If launched, the program will offer CIPA compliant libraries funding for hotspots and Chromebooks. Bednarski is still awaiting feedback from the State Library re CARES Act funding for a public library ad campaign.
7. eResources Task Force Status Report Gary Shaffer
A survey conducted by the Task Force to rank possible eResources to acquire with CLSA funding yielded four frontrunners: Press Reader, eBooks on a shared platform, distributing the funds to members for local purchases, or LinkedIn Learning. Committee requests that SCLC obtain pricing information on the three digital resource solutions and if within budget, conduct a second system-wide survey narrowing choices to these four options. Discussed possibility of holding a special meeting of the Administrative Council earlier than the scheduled March 2021 meeting to engage all Councilmembers in the discussion of how to spend the funds.
8. Executive Director Evaluation Process Task Force Status Report Robert Shupe
Task force reviewed existing policies and procedures and is now developing evaluation tools that will likely include: (1) surveys to the other cooperatives managed by SCLC, (2) an opportunity for SCLC staff to provide feedback, (3) a self-evaluation from the ED and (4) a meeting with the SCLC Chair, past Chair and ED.
9. Technology Committee Update Diane Bednarski
Following the inaugural meeting on October 29, 2020, SCLC staff briefed the Committee Secretary on the responsibilities of that position. The January 21, 2021 meeting was cancelled for lack of agenda content. The Committee expects to meet again in March 2021.
10. Adjournment Robert Shupe
Meeting adjourned at 10:38am.

Respectfully submitted by Lori Graver on March 26, 2021.